

Meeting of
Lanarkshire NHS Board
24 September 2008

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SUBJECT: SCHEME OF DELEGATION / STANDING FINANCIAL INSTRUCTIONS

1. BACKGROUND

The Standing Orders regulate the business and proceedings of the Lanarkshire NHS Board. These are supported by a Scheme of Delegation and Standing Financial Instructions providing an overall governance framework within which the Board operates.

Both the Standing Financial Instructions and a specific Financial Scheme of Delegation were considered and approved by the Audit Committee in September 2007. However, since then there have been a number of changes across the organisation, both in terms of roles and responsibilities and how the organisation operates.

2. SCHEME OF DELEGATION

The Standing Orders sets out a schedule of decisions that are reserved for the Board or its committees (or sub committees). These include:

- Financial strategy and financial plans
- Standing orders (including the Scheme of Delegation)
- Standing Financial Instructions
- The establishment, terms of reference and reporting arrangements for all committees and sub committees acting on behalf of the Board
- Arrangements for approval of significant items of capital expenditure or disposal of asset
- Financial and performance reporting arrangements
- Discharge of trustee arrangements in relation to non-executive funds
- Adoption of Annual Report and Accounts

In reviewing the financial Scheme of Delegation it became clear that responsibility for all areas for which the Board has accountability is an important consideration in determining some aspects of financial responsibility. Therefore the Scheme of Delegation attached is intended to provide clarity about the wider decision making process and the extent of delegation and devolution of authority. This has been agreed by the CMT and reviewed by the Audit Committee.

3. STANDING FINANCIAL INSTRUCTIONS

There is no material change to the Standing Financial Instructions. Changes largely reflect changes in terminology and/or changes in Government Policy (e.g. PFI). The Standing Financial Instructions were presented to the Audit Committee for information.

4. RECOMMENDATION

The NHS Board are asked to approve the revised Scheme of Delegation and Standing Financial Instructions.

**Susan Goldsmith
Director of Finance
18 September 2008**