

Meeting of Lanarkshire NHS Board, Wednesday 29 October 2008,  
at 9.15 am, in the Board Room, Lanarkshire NHS Board Offices,  
14 Beckford Street, Hamilton.

## A G E N D A

**1. Welcome and Apologies**

**2. Chairman's Report**

**3. Minutes**

To receive, for approval and signature, the Minute of the Meeting held on 24 September 2008.

(Copy Attached)

**4. Matters Arising**

**a) Information Governance**

**i) Person Identifiable Data on the Law Hospital site**

To receive a verbal update on the follow-up to the report on the presence of Person Identifiable Data on the Law Hospital site.

Ian Ross, Director for Strategic Implementation, Planning and Performance to report.

**ii) Information Governance – Improvement Plan**

To receive a verbal update on progress in the development of an Information Governance Improvement Plan, including the response to the recently published eHealth Mobile Data Protection Standard.

Alan Lawrie, Director, South Lanarkshire Community Health Partnership, to report.

**5. Director of Public Health Annual Report 2007**

To receive, for consideration, the Annual Report of the Director of Public Health 2007 on the Health of the People within the Lanarkshire NHS Board area.

(Copy Attached)

Dorothy Moir, Director of Public Health, to report.

**6. Child Protection**

To receive, for consideration, the HMIE report into the Inspection

of Services to protect Children in the North Lanarkshire Council area.  
(Copy Attached)

Anne Armstrong, Associate Director of Nursing, to report.

**7. Supervision of Midwifery**

To receive, for consideration, the Local Supervising Authority Annual Report 2007/2008. (Copy Attached)

Anne Armstrong, Associate Director of Nursing, to report.

**8. Winter Planning**

To receive, for consideration, the draft Winter Plan. (Copy Attached)

Alan Lawrie, Director of South Lanarkshire Community Health Partnership and Rosemary Lyness, Director of Acute Services, to report.

**9. Annual Review 2008**

To receive, for consideration, the Annual Review Letter and a report on the arrangements to progress the agreed actions. (Copy Attached)

Ian Ross, Director for Strategic Information, Planning and Performance, to report.

**10. Local Delivery Plan**

**a) Finance**

To receive, for consideration, a report on Financial Performance to 30 September 2008. (Copy Attached)

Susan Goldsmith, Director of Finance, to report.

**b) Waiting Times**

To receive, for consideration, a report on Waiting Times Performance to 30 September 2008. (Copy Attached)

Rosemary Lyness, Director of Acute Services, to report.

**c) Primary Care Out-of-Hours Services**

To receive, for consideration, a report on Primary Care Out-of-Hours Services for September 2008. (Copy Attached)

Alan Lawrie, Director, South Lanarkshire Community Health Partnership, to report.

**d) Healthcare Associated Infection**

To receive, for consideration, a progress report on the implementation of actions from the HAI Action

Plan. (Copy Attached)

Alison Graham, Medical Director, to report.

**e) Sickness Absence**

To receive, for consideration, a report on Sickness Absence performance. (Copy attached)

Lynne Khindria, Director of Strategic Human Resources and Workforce Development, to report.

**f) Knowledge and Skills Framework**

To receive, for consideration, a report on the implementation of the Knowledge and Skills Framework. (Copy Attached)

Kenny Small, Director for Organisational Development, to report.

**11. Governance Minutes for information**

To receive, for consideration, Governance Minutes, as follows:

- a) **Staff Governance Committee – 8 September 2008** (Copy Attached)
- b) **Acute Operating Management Committee – 21 August 2008**  
(Copy Attached)
- c) **North CHP Operating Management Committee – 20 August 2008  
and 8 October 2008** (Copy Attached)
- d) **South CHP Operating Management Committee –  
22 September 2008** (Copy Attached)

**12. Any Other Competent Business**

**13. Date of Next Meeting: Wednesday 26 November 2008 at 9.30 am**

**14. Motion to move into Private Session**

To consider a Motion to move into Private Session for the remaining items of business.

**15. Pharmacy Practices Committee**

To receive, for information the Minute of the meeting of the Pharmacy Practices Committee held on 4 September 2008. (Copy Attached)

Bill Sutherland, Committee Chair, to report.

**16. Workforce Planning**

To consider an update on the progress of Workforce Planning for 2009/10.

Alison Graham, Medical Director and Lynne Khindria, Director of Strategic Human Resources and Workforce Planning, to report.