

Meeting of
Lanarkshire NHS Board
27th August 2008

Lanarkshire NHS Board
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SUBJECT: Agenda for Change : Knowledge Skills Framework

1. PURPOSE

This report provides an update on progress on implementation of the Agenda for Change Knowledge Skills Framework (KSF) and on progress towards achievement of the national HEAT Target to ensure that all employees covered by Agenda for Change have an agreed KSF Personal Development Plan (PDP) by 31st March 2009.

2. CONTENT/SUMMARY OF KEY ISSUE

- 92% of KSF post outlines are now agreed and ready for use in NHS Lanarkshire. The KSF sub group are at an advanced stage working with a small number of managers and staff to develop the remaining post outlines.
- 8.35% of staff have had a KSF post outline assigned to them on the e-KFS system.
- 19.54% of staff have been trained in e-KSF. The facilitator model of training is working well for staff generally. Approximately 50 Managers remain untrained – plans are underway to address the needs of this significant group.
- A monthly monitoring process was established in June to track the number of KSF based PDPs in place across the organisation. The figure for August 2008 is 30%, the vast majority of which are paper based.

A full report is attached for information.

3. CONCLUSION

The Board is asked to note the good progress which is being made in implementation of the KSF and in KSF based PDPs across NHS Lanarkshire.

Continued progress towards full implementation will be managed and maintained as a priority throughout 2008/09.

4. FURTHER INFORMATION

For further information on any issues in this paper, please contact Kenneth Small, Director of Organisational Development, Tel 01698 206375.

KAS/EES
19th August 2008