

**MINUTES OF A MEETING OF THE
ACUTE OPERATING MANAGEMENT COMMITTEE
HELD ON THURSDAY 21 FEBRUARY 2008 AT 1:30 PM
IN THE BOARDROOM, MONKLANDS HOSPITAL**



Present: Mr. T Currie, Non-Executive Director (Chairman)
Mr A. Dalby, General Manager, Surgical and Critical Care Services
Mrs. J James, Divisional Nurse Director
Mr A. Goor, Deputy Director of Finance
Mr R. Garscadden, Head of Planning, Acute Division
Ms M. Meek, Older Peoples Directorate (for Mr Hume)
Ms J. Miller Staff Side Representative
Mr T Sim, Support Services Manager
Mrs R. Lyness, Director of Acute Services
Mr D. Clark, Non Executive Director

In Attendance-

1. WELCOME AND APOLOGIES

Apologies were received on behalf of Mr. C Sloey, Director of CHP North. Mr A. Lawrie, Director of CHP South, Dr B. Vallance, Medical Director, Acute Division. Mrs M. Nelson, Non- Executive Director, Mrs L. Khindria, Deputy Director of Human Resources and Ms J. Hope, General Manager, Women's Cancer and Diagnostics Division

2. MINUTES FROM PREVIOUS MEETING

The minutes of the Acute Operating Management Committee meeting held on 20th December 2007 were approved as a correct record.

3. MATTERS ARISING

3.1 18 week RTT –Update for Launch.

Mrs Lyness provided the OMC with some background information on the 18-week referral to treatment target for elective care by 2011. Mrs Lyness also summarised the key purpose of the 18 week RTT Collaborative, and confirmed that NHS Lanarkshire would look to adopt LEAN techniques and methodologies to influence re-design. Business Plans would be required to be developed for each specialty, and that NHS Lanarkshire would be working towards more formal arrangements with the Golden Jubilee National Hospital, which may lead to the development of a Service Level Agreement.

Mrs Lyness reported that she would chair the local 18 week Programme Board, and that a Programme Manager and supporting staff would be appointed to lead the

development of data collection, measurement, analysis and performance improvement for the 18 week referral to treatment programme.

4. ITEMS FOR CONSIDERATION

4.1 Primary PCI- issues for Consideration.

Mrs Lyness spoke to the paper, previously presented to the Corporate Management Team, and described the issues, which are required to be considered prior to the implementation of Primary PCI within Lanarkshire, and outlined the background, current situation and the key areas around Primary PCI. Mrs Lyness confirmed that a Business Case had been submitted to the West of Scotland Regional Cardiac Planning Group chaired by Ian Ross. If supported the proposal would be to provide Primary PCI for the populations of NHS Lanarkshire and NHS Ayrshire and Arran at the NHS Lanarkshire Cardiac Catheterisation Lab at Hairmyres Hospital.

4.2. Medical Staffing Position.

In the absence of Mrs Khindria it was agreed that this paper would be brought to the next meeting.

4.3 Child Protection Activity

This paper was presented by Mrs James, who provided the OMC with an update of the activity undertaken within the Acute Division in relation to preparation for the "HMIE" inspection in March 2008. Mrs James reported that to date over 1800 individuals from a variety of staff groups within the Acute Division have attended sessions. The sessions were designed to signpost staff to the policy and protocols reporting mechanisms, as well as highlighting individual responsibilities.

Mrs James confirmed that significant work had been carried out to ensure that staff in all areas of the organization understood their roles and responsibilities in terms of Child Protection, and the forthcoming HMIE visit.

5. CORE AGENDA ITEMS – REPORTED BI-MONTHLY

5.1 FINANCE REPORT

The financial report on the Acute and Corporate Division for the period to 31st January 2008 was tabled by Mr Goor, who advised that the key pressure areas continued to be Theatres, Labs and A&E. Mr Goor also commented on the challenges in relation to the introduction of the 18-week referral to treatment target, the impact of MMC, and the increase in drug spending, against a background of limited resources to address pressures in the next financial year.

Mr Goor confirmed that the Division continues to show an overall improvement in its financial position and the break-even target for this financial year will be achieved.

5.2 WAITING TIMES/ DELAYED DISCHARGE REPORT

The Waiting Times and Delayed Discharge Paper at December 31st 2007 was presented by Mr Garscadden who provided a brief commentary on the performance on waiting times compared with the planned trajectory identified in the Local Delivery Plan. Mr Garscadden reported that NHS Lanarkshire delivered all its waiting time guarantees on target, with one exception by the end of December 2007.

Mr Garscadden briefly outlined the HEAT targets for 2008 and confirmed that there had been a significant improvement in overall cancer performance, and that dialogue between NHS Lanarkshire and the Scottish Government continued around the 18-week target from referral to treatment, which will come into effect from December 2011.

There was some discussion around delayed discharge and the need to work towards a sustainable long- term solution with both North and South Lanarkshire Councils.

5.3 DIVISIONAL REPORT

Mrs Lyness reported operational issues within the Acute Division.

Emergency and Medical Clinical Division

Within the Emergency and Medical Division emergency activity continued to increase at both Monklands and Wishaw hospitals. Performance against the 4 hour UCCP target of 98% was exceeded on all three sites and NHS Lanarkshire's performance of 99% was the best of the mainland Scottish Health Boards. Provisional evaluation of the the Winter Plan has suggested that this year performance monitoring reports, communication plan and the escalation plan have proved to be successful. A formal evaluation is scheduled for 18th March 2008.

Women's Cancer and Diagnostic Clinical Division

In the absence of Ms Hope Mrs Lyness provided an update on the expanded cot base within neonatal services, and confirmed that a formal process has now commenced to obtain robust budget costs for the work. Additional staffing posts to support 2nd trimester anomaly scanning have been re-advertised. Work is ongoing within Radiology and Laboratories to increase service capacity to improve diagnostics and reduce waiting times.

Cancer- The CPST have now formally disengaged with NHS Lanarkshire.

Surgical and Critical Care Division

Overall 88% of planned elective operating lists were utilised Mr Dalby reported. Mr Dalby outlined the proposed move of Thoracic Services from NHS Lanarkshire to the Golden Jubilee National Hospital and advised that the proposed date for the move would be March 24th and that he would be leading the Migration Group to

ensure a smooth transfer of services and staff. Mr Dalby also provided an update on Spinal Services discussions with NHS Lanarkshire and NHS Greater Glasgow and Clyde and advised that he and Mr Garscadden would be finalising definitions on tertiary referrals shortly.

Action: Mr Dalby to provide a year-end Report to the April OMC.

5.4 CONSULTANT APPOINTMENTS

The paper was noted.

5.5 HR MONTHLY BRIEFING- OCTOBER AND NOVEMBER

The report was noted

6. CORE AGENDA ITEMS – REPORTED QUARTERLY

6.1 HR QUARTERLY WORKFORCE REPORT JULY –SEPTEMBER

The Report was noted by the OMC

6.2 COMPLAINTS QUARTERLY REPORT- OCT-DEC 2007

The Report was noted by the OMC.

7. SPECIAL INTEREST ITEM

Respiratory

Due to unforeseen circumstances the Special Interest Item will be re-scheduled to a later date.

Action: Mr Sim to contact Maureen Carroll, Dr Tan and Dr Smith to arrange for the item to come to a later OMC

8. ITEMS FOR NOTING

8.1 MINUTES FROM COMMUNITY HEALTH PARTNERSHIP (CHP) NORTH OPERATING MANAGEMENT COMMITTEE (OMC) MEETING HELD 5TH DECEMBER 2007

The most recent minutes from the meeting were unavailable and would be included at the next OMC meeting

8.2 MINUTES FROM COMMUNITY HEALTH PARTNERSHIP (CHP) SOUTH OPERATING MANAGEMENT COMMITTEE (OMC) MEETING HELD 12TH NOVEMBER 2007

To be included at the next OMC meeting

9. ANY OTHER COMPETENT BUSINESS

None.

10. DATE AND TIME OF NEXT MEETING

It was agreed that the next meeting would take place on ***Thursday 24th April at 1:30 pm, in the Boardroom, Hairmyres Hospital.***