



Draft notes to be approved at OMC meeting 15th June .07

**NORTH LANARKSHIRE COMMUNITY HEALTH PARTNERSHIP
OPERATING MANAGEMENT COMMITTEE**

**Notes of Meeting Held On Wednesday 6th June 2007 at 1pm in Committee Room 1,
Divisional HQ, Strathclyde Hospital**

Present: Mr John Anning, Non – Executive Director (Chair)
Mr David Clark, Non – Executive Director
Mr Colin Sloey, Director CHP North
Mr Duncan MacKay, North Lanarkshire Council
Dr Alastair Cook, Associate Medical Director – Mental Health
Mr John York, Deputy Director of Finance
Mr Norman Provan, Associate Director of Nursing (Primary Care)
Mr Kenneth Small, Director of OD & North CHP HR Representative
Mr Felix Mulholland, Public Involvement Representative
Ms June Vallance, Voluntary Sector Representative
Dr P McMenemy, Associate Medical Director (Primary Care)

In attendance: C Jack, (Minutes) Calvin Brown

1. APOLOGIES

Apologies were received from Ms Mary Castles, Director of Social Work & Housing, North Lanarkshire Council, Mr I Ross, Director of Acute Services NHSL, Mr David Boyd, Staff Side Representative, Mr Bob Smith, Public Involvement Representative, Mr Stephen Kerr, Head of Planning & Performance, Dr Jennifer Darnborough, Public Health Representative, Mrs A Armstrong, Divisional Director of Nursing.

2. MINUTES OF LAST MEETING

The notes of the meeting held on the 18th April 2007 were accepted as a true record.

3. MATTERS ARISING

3.1 Public Partnership Representation

Mr Sloey advised that further to the note of the previous meeting, Mr Kerr was actively pursuing a young person's representative to the Committee with the help of North Lanarkshire Council and their contact network.

Action: S Kerr to progress issue around youth health representation on the Committee as previously agreed via the Scheme of Establishment.

3.2 Appointments

Mr Anning asked that the Committee note that Dr Jennifer Darnborough had been appointed as the nominated Public Health representative.

The committee also noted that Mrs Rosemary Lyness had been appointed as Director of Acute Services and would also join the OMC.

Mr Sloey advised that Dr Cook would shortly be leaving to take up a seconded post at the Scottish Executive to work on the Modernising Medical Careers Initiative. Mr Sloey advised that he would update OMC at the next meeting on the arrangements that would be made to ensure appropriate clinical leadership for mental health. Mr McKay advised that Dr Cook's contribution to partnership working with NLC on mental health issues would be missed. Mr Anning echoed these sentiments and on behalf of OMC and North CHP, wished Dr. Cook well in his new post.

Action: Dr Darnborough to attend future meetings of the OMC. Mr Sloey to put in place appropriate arrangement to cover Dr Cook's post. Mrs Lyness to join the Committee.

3.3. Audit Scotland CHP Self Assessment Checklist

It was noted that as agreed at the last meeting, the Chairs and Directors of the CHPs had met to review performance against the Audit Scotland CHP self assessment checklist. Mr Sloey made reference to his report which outlined the actions that had been agreed to ensure full compliance against all of the identified standards. In particular, it had been agreed that a series of half day events should take place to support an increased understanding amongst OMC members of each of the main service strategies including:

- Primary Care
- Children & Young peoples Services
- Mental health
- Learning Disabilities
- Joint future agenda

Following discussion it was agreed to add Older People to the list of topics to be covered.

A number of other actions against the self assessment checklist had also been agreed as set out in the paper circulated.

The Committee noted the report and supported the actions agreed and welcomed the opportunity to participate in the development events.

Action: The actions outlined within the report were to be progressed by Mr Lawrie and Mr Sloey. Development events were to be arranged after the summer holiday period. Friday afternoons were suggested as the preferred time slot.

4. PERFORMANCE

4.1 Performance Management Report

In Mr Kerr's absence, Mr Sloey made reference to the Performance Management report previously circulated and highlighted the following points:

- AHP leads now in post and working on joint objectives with Locality GMs to address capacity and waiting times issues.
- Smoking Cessation – latest quit rates noted.
- Waiting times – noted actions being taken to address 'outliers'
- Ongoing development of capacity plans for all services.

Discussion followed on the smoking cessation initiatives with particular reference to the prevalence of smoking amongst younger people and actions being taken through the health improvement agenda to try to influence behaviours.

4.2 Finance Report

Mr York made reference to the Finance Report to the period 31st March 2007. Mr York highlighted the end of year under spend of £4.247m reported by the Primary Care division which was in addition to the Cash Releasing Efficiency Saving (CRES) withdrawn from the budget at the beginning of the year and the mid year review savings of £2.357m. Mr York went on to advise on the Financial Plan for the coming year where a further CRES target had been set. Mr York highlighted the main issues impacting on budgets and these included:

- Agenda for Change (pay review) where a modelling exercise was being undertaken and this would inform the levels being set for pay budgets.
- Prescribing – It was noted that the development and implementation of the Prescribing Action Plan had significantly contributed to the under spend within primary care. Dr McMenemy explained the approach taken that had addressed issues around quality and good practise.

Discussion followed on the 'vacancy management' element that had contributed to the level of savings and Mr Mulholland expressed concern that the impact that this might have had in terms of staff having to cover for other posts held vacant and

potentially on waiting times and service delivery. Mr Sloey advised of the process adopted which maximised unavoidable gaps in recruiting to posts. It was noted that Locality General Managers and Heads of Department retained the right to progress recruitment to vacancies more quickly where they felt that gaps were having an adverse impact of staff or services and this process was carefully monitored.

Mr Anning asked that the Committee acknowledge the efforts made by North CHP staff towards the corporate finance and the end of year outturn. Mr Sloey went on to advise of the development of a priority plan for investment in services over the coming year.

Action: The contribution of North CHP to the NHS end of year financial position was noted and acknowledged. Mr Sloey and colleagues were to continue to achieve targets for 2007/08 and to develop investment opportunities for priority areas.

4.3 Divisional Nurse Report

In Mrs Armstrong's absence Mr Provan made reference to the nursing report previously circulated which highlighted a number of key areas being progressed including:

- Long Term Conditions Strategy
- Care Management Pilot
- Supported Self Help – Chronic Obstructive Pulmonary Disease
- Child Protection

Action: The Divisional Nurse report was acknowledged by OMC. A detailed update on Child protection was to feature on a future agenda as a separate item.

4.4 Directors Report

Mr Sloey talked through his report which detailed a range of issues including the following:

- Picture of Health – Mr Sloey gave a brief update on recent meetings with the Cabinet Secretary for Health & Wellbeing around the PoH strategy within Lanarkshire with particular reference to the decision around accident & Emergency provision across Lanarkshire. It was noted that an announcement on the new administrations perspective was awaited that afternoon.
- Learning Disability services – It was noted that an alternative siting for the Treatment & Assessment unit at Kirklands was currently being explored following representation by clinical staff.

- Acute Mental Health Services – Following a recent stakeholder event which had identified preferred options for bed configuration for the new acute psychiatry units on Monklands and Hairmyres sites, outline business cases were to be made available for June 2007 although the impact of any decision around the provision of A& E services required to be taken into account.
- Mental Welfare Commission – Annual Visit – A positive report had been received from the MWC at its end of year meeting following a year of announced and unannounced visits to mental health services through NHSL. A number of concerns had however been noted and these would be addressed via the Mental Health Programme Board.
- Keep Well Project – Positive feedback from a recent visit by members of the Scottish Executive health department to the CHP Pilot sites was noted with particular reference to the overall management of the programme and effective partnership working.

Action: The Director of North CHP report was noted. With reference to the PoH announcement due that afternoon, Mr Anning suggested that the OMC conclude its business in time to hear the announcement and this was agreed.

5. GOVERNANCE

5.1 Communications Report

Mr Brown's report was noted and the range of good publicity for CHP activities was acknowledged.

6. REPORTS/MINUTES NOTED

The following minutes and reports were noted for information:

1. OMC Acute Division (Feb07)
2. OMC South CHP (May 07)

7. DATE OF NEXT MEETING

The date of the next meeting was to Wednesday, 15th August 2007 at 1pm, Committee room 1, Divisional HQ, Strathclyde Hospital

