

APPENDIX III

NHS LANARKSHIRE

**PERFORMANCE MANAGEMENT AT
CORPORATE LEVEL**

BACKGROUND

1. A discussion paper on options for streamlining corporate performance management arrangements was issued to members of the Performance Management Group for comment. A copy of that paper is attached for ease of reference.
2. Only two specific responses were received, both supporting CMT's earlier recommendation. I am therefore setting out below the specific proposal for CMT approval.

PROPOSAL

3. It is proposed that:-
 - 3.1 a Performance Management Committee, (with similar membership and terms of reference to the PMG which it will replace) meets quarterly beginning on Thursday 21st June 2007 at 10.30-12.30, with future dates to be agreed at the first meeting
 - 3.2 a formal CMT (to which the chairman would be invited) would be held to review performance of the HEAT and out of hours targets in each month other than those in which a Performance Management Committee is scheduled; these to be held at 10.30-12.00 on the Monday of the week of the Board meeting, beginning in May.
4. By scheduling these meetings thus, the most up to date progress can be reviewed and any significant matters can be reported to the Board almost immediately.
5. These new arrangements also mean that all CMT Thursday meetings can revert to formal business meetings with the exception of 2 hours (for Performance Management Committee) once a quarter.

ISSUES

6. One of the aims of the new arrangement is to reduce the risk of repeated debate and discussion in different meetings. While this cannot be eliminated entirely, it will be

important that performance review at corporate level is well focussed and does not stray unnecessarily into operational management.

7. Consideration needs to be given to the format of reporting and discussion at the monthly CMT meetings, which the Chairman will also attend, which need to see the full range of HEAT targets progress, and the existing reports on waiting times and finance, which go to the full Board meetings.

RECOMMENDATION

8. It is recommended that the existing arrangements are replaced by those described in paras 3-5, from May 2007, and that consideration is given to the issues identified at 6 and 7 above.

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