

**NHS LANARKSHIRE  
& NHS GREATER GLASGOW & CLYDE**

**CHP NORTH OPERATING MANAGEMENT  
(PERFORMANCE MANAGEMENT) COMMITTEE**

**Note of a meeting held on Wednesday 14<sup>th</sup> June 2006 at 2.00pm in Committee Room 1,  
Divisional HQ, Strathclyde Hospital**

<b>PRESENT:</b>	<b>Mr J Anning</b>	<b>Chair</b>
	<b>Mr C Sloey</b>	<b>Director CHP North</b>
	<b>Mr J Dickie</b>	<b>Director – Social Work, NLC</b>
	<b>Dr P McMemeny</b>	<b>Associate Medical Director</b>
	<b>Mr D Clark</b>	<b>Non Executive Director</b>
	<b>Dr A Cook</b>	<b>Associate Medical Director</b>
	<b>Mr D Boyd</b>	<b>Staff Partnership Representative</b>
	<b>Mrs F Porter</b>	<b>Acting Deputy Director of Finance</b>
	<b>Ms J Porteous</b>	<b>Divisional Head of HR</b>
	<b>Mrs A Armstrong</b>	<b>Divisional Director of Nursing</b>

**IN ATTENDANCE:** C Jack (notes), Ms S MacKay (representing M Castles)

**1 APOLOGIES**

Apologies were received from Mr I Ross, Divisional Director, Acute Division, Ms M Taylor, Public Health Medicine representative, Ms J Vallance, Voluntary Sector Representative, I Hair, Head of Planning and Performance Management, M Castles, Assistant Chief Executive, North Lanarkshire Council

**2 MINUTES OF LAST MEETING**

The notes of the meeting held on 3<sup>rd</sup> May 2006 were accepted as an accurate record.

**3 MATTERS ARISING:**

There were no outstanding items from the previous meeting that required to be addressed at this meeting.

**4. PERFORMANCE ASSESSMENT FRAMEWORK (2005/06)**

Nan Reid attended the meeting and made reference to a paper previously circulated which referred to a few outstanding items from the previous year that required a formal sign off from the Operating Management Committee. Nan gave a brief summary of the previous

Performance Assessment Framework which has since been replaced by the Local Delivery Plan and went on to advise of the progress made on addressing the few issues that had not been captured in previous reports. These included targets around:

- Young people registered with a dentist
- Emergency inpatient admissions (aged 65+)
- Cervical Cancer Screening
- Delayed Discharges
- Patients ready for discharge as a % of occupied beds

Actions against each of the PAF Fields were noted and a brief discussion was held around the time period for some of the reporting periods which meant that recent actions and improvements took some time to be acknowledged e.g. Screening Services figures reported were for the period 2003/04.

***Action – The Operating Management Committee noted the progress made and asked N Reid to record their formal acknowledgment of outstanding issues and to ensure that relevant actions were incorporated within the Local Delivery Plans.***

## **5. LOCAL DELIVERY PLAN 2006/7 – 2008/9**

Nan Reid gave a brief summary of the reporting framework that underpinned the targets contained within the Local Delivery Plan. Nan made reference to the draft plan previously circulated and briefly highlighted the main objectives and the lead individuals responsible for the targets.

It was acknowledged that there was a lot of detail contained within the Plan that was difficult to assimilate at this stage. Nan advised that she would be working with Iain Hair to breakdown targets for each CHP Locality where applicable. Colin advised that he was developing his Objectives for the year from the Corporate Objectives and these would be shared with the Management Team. Dr Cook expressed his disappointment over the lack of specific targets involving Mental Health issues apart from one target around suicide rates.

It was noted that, at this stage, the OMC should expect to receive reports on a planned basis that allowed them to clearly see progress against specific targets within each locality.

***Action – Nan Reid and Iain Hair to develop a locality delivery plan for each area which set out specific local targets to be achieved. Agenda Item for next meeting where a reporting timetable and schedule was to be discussed and agreed.***

## **6. COMMUNITY PHARMACY CONTRACT**

George Lindsay attended the meeting and gave a presentation on the implementation of the Community pharmacy contract. George briefly outlined the key drivers for change and for the need to modernise some of the current paper based services to free up time for pharmacists to engage directly with patients. George highlighted proposals due to commence in July 2006 which would enable Pharmacists to diagnose and prescribe directly to patients

who currently aren't eligible to pay for prescriptions. George went on to outline proposals for pharmacists to manage the prescriptions for patients with long term conditions. Discussion followed on the potential impact on prescribing costs given the potential level of unmet needs and the greater access to prescribing services for members of the public and it was agreed that this would need to be closely monitored however the quality improvements and impact on GP capacity were acknowledged. George highlighted the quality outcomes anticipated including the health promoting role of pharmacists which would greatly contribute to the implementation of national strategies. The benefits of the CHP structure in enabling the implementation of the Contract were noted and George advised of the establishment of 10 Locality Champions to take forward some of the key issues and liaise with pharmacy colleagues.

***Action – OMC thanked George for his informative presentation which highlighted a number of excellent local initiatives. Progress reports on some of the key issues were to be noted at future meetings.***

## **7. FINANCE REPORT**

Fiona Porter tabled a brief Finance report for the committee's consideration and it was noted that the timing of this meeting had not allowed for a full report on the end of month figures. Fiona highlighted the main areas of work currently being undertaken around the development of Cash Releasing Efficiency Savings Targets (CRES) for each service areas and localities. Meetings with each of the Services Heads and General Managers had been arranged and would be completed by the end of the month. Work was also ongoing on the disaggregation of the Primary Care Division budget into localities and again this work was expected to be completed by the end of the month when budget statements for each locality would be made available. Fiona also advised that when this work was completed she would arrange some training sessions for members of OMC around Finance reports as previously discussed.

***Action – Finance report to be made available for next meeting. Training sessions to be organised thereafter.***

## **8. WAITING TIMES**

Roy Watts attended the meeting to talk through the waiting times report previously issued and highlighted issues around waiting times for Paediatric Occupational Therapy Services. It was noted that Roy would be meeting with Richard Burgon, General Manager for Children's services and others to develop and monitor an action plan to address the issues. Roy went on to discuss the waiting times for clinical psychology services and it was noted Alastair Cook would be leading a review of services with the psychology team and it was anticipated that specific actions to manage the demand for psychology services would be identified and implemented and this in turn would lead to an improvement in waiting times. Colin advised that the Capacity Plans previously developed for all the AHP/Outpatient services would be further developed to ensure that resource requirements would be aligned to areas of greatest need. It was anticipated that the new AHP structure, once implemented, would allow a more flexible approach to redistribution of resources to areas where additional capacity was required.

***Action – OMC noted the report and actions against areas of concern. Future reports were expected to demonstrate that remedial action would result in improvements to waiting***

*times around Clinical Psychology and Paediatric OT services. Proactive management of AHP resources was expected to address local variances in waiting times for some AHP services.*

## **9. AUDIT SCOTLAND GOVERNANCE IN CHPs**

It was noted that the above paper had been circulated for information. A brief summary paper had been prepared by Iain Hair and was tabled for comment and discussion.

*Action – Iain Hair to further develop and report back to OMC*

## **10. DIVISIONAL NURSING REPORT**

Anne Armstrong made reference to her paper previously distributed which highlighted progress against a number of areas including:

- Community Nursing Review - Implementation programme
- Care Management
- Decontamination
- Child Protection – 2007/08 Inspection programme and completion of self-assessment
- Mental Health Nursing – National Review & Local Stakeholder event.

Discussion followed on some of the key issues particularly around joint working with North and South Lanarkshire Councils around Child Protection.

*Action – OMC noted the content of the report and thanked Anne for her update on nursing issues.*

## **11. DATE OF NEXT MEETING**

The next meeting was scheduled to take place on Wednesday, 9<sup>th</sup> August 2006 at 2pm in Committee Room 1, Divisional HQ, Strathclyde Hospital

*Notes approved OMC Meeting 9.8.06*