

**FINAL DRAFT FOR APPROVAL**

**LANARKSHIRE**

**JOINT HEALTH PROTECTION PLAN**

**2010 - 2012**



The Lanarkshire Joint Health Protection Plan 2010 – 2012 is available through the NHS Lanarkshire website [www.nhslanarkshire.org.uk](http://www.nhslanarkshire.org.uk) .

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This plan is available in other formats on request.

Comments on the plan are welcome and should be sent to the NHS Lanarkshire Health Protection Team using either the postal address or the e-mail address above.

### Abbreviations

The following abbreviations are used in this report:

NHSL	NHS Lanarkshire
NLC	North Lanarkshire Council
SLC	South Lanarkshire Council

This plan has been written to be accurate at the time on publication on 1 April 2010. Due to on going changes it may be necessary to publish an updated version of the plan during the two years that the plan covers.

<b>Version number</b>	<b>Date of publication</b>
1	1 April 2010

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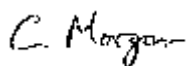
## **Foreword**

The Public Health etc. (Scotland) Act 2008<sup>1</sup> requires NHS Boards, in consultation with Local Authorities, to produce a Joint Health Protection Plan which provides an overview of health protection (communicable disease and environmental health) priorities, provision and preparedness for the NHS Board area. Guidance on the content of Joint Health Protection Plans has been published by the Scottish Government.<sup>2</sup>

This is the first Lanarkshire Joint Health Protection Plan and covers the period from 1 April 2010 to 31 March 2012. It is a public document and is available to members of the public on the NHS Lanarkshire website ([www.nhslanarkshire.org.uk](http://www.nhslanarkshire.org.uk)) and on request. We hope that you will find this plan to be of interest, and of value, and that its production will contribute to protecting the health of the people who visit, work and live in Lanarkshire.



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<sup>1</sup> [www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp\\_20080005\\_en.pdf](http://www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp_20080005_en.pdf)

<sup>2</sup> [www.scotland.gov.uk/Resource/Doc/924/0083031.doc](http://www.scotland.gov.uk/Resource/Doc/924/0083031.doc)

## 1. Overview of the populations served by NHS Lanarkshire and North and South Lanarkshire Councils and of the health protection services provided

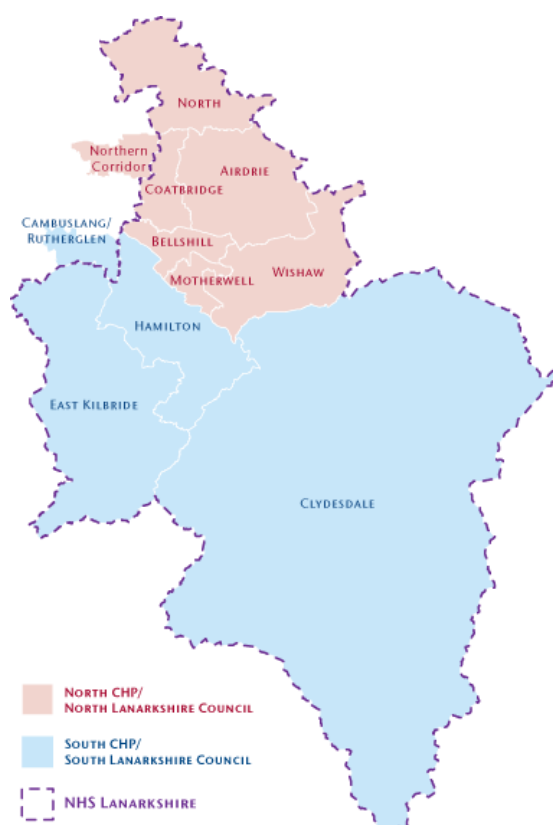
### 1a. Geography and demography and of the population

Lanarkshire has two Community Health Partnerships (CHPs) - a North Lanarkshire CHP and a South Lanarkshire CHP. The CHPs cover the same geographical areas as North Lanarkshire Council and South Lanarkshire Council. There are four geographical units within the CHPs: two in North Lanarkshire (one covering *Cumbernauld, Coatbridge and Airdrie*; and one covering *Motherwell, Bellshill and Wishaw*), and two in South Lanarkshire (one covering *East Kilbride, Rutherglen and Cambuslang*; and one covering *Hamilton and Clydesdale*).

NHS Lanarkshire has responsibility for the assessment of health protection need and the provision of health protection services for the combined North and South Lanarkshire Council areas. This includes the geographical area covered by NHS Lanarkshire and two areas that are part of the NHS Greater Glasgow and Clyde catchment area – *Cambuslang and Rutherglen* which is part of South Lanarkshire, and the *Northern Corridor* which is part of North Lanarkshire.

Mid-year estimates for 2008 from the General Register Office for Scotland put the population of North Lanarkshire at 325,520 and South Lanarkshire at 310,090. This gives a combined Lanarkshire population of 635,610, about 75,000 higher (13.3%) than the NHS Lanarkshire population of 561,174. Cambuslang and Rutherglen accounts for over 57,000 of this excess and the Northern Corridor about 17,500.

#### The Lanarkshire area



#### Population (2008)

Area	Population
Airdrie	55,277
Bellshill	48,322
Coatbridge	46,919
North	82,888
Motherwell	39,298
Wishaw	52,816
Cambuslang/Rutherglen	57,128
Clydesdale	61,104
East Kilbride	86,752
Hamilton	105,106
North Lanarkshire	325,520
South Lanarkshire	310,090
Lanarkshire	635,610 (12.3% of Scotland)
NHS Lanarkshire	561,174 (10.9% of Scotland)

### *Urban-rural classification*

The Scottish Government's Urban-Rural Classification 2007-08 shows that nearly 80% of Lanarkshire's population lives in urban areas of 10,000 people or more, with half of those in settlements of more than 125,000 people. A further 10% lives in towns of 3,000 to 10,000 within 30 minutes drive of an urban area and most of the rest of the population lives in 'accessible' rural locations of <3,000 population within 30 minutes drive of an urban area. Just over 1,000 people live in remote areas in Lanarkshire.

### *Ethnicity*

Figures from the 2001 Census show that more than 6,500 people in Lanarkshire belong to a minority ethnic group, making up 1.2% of the total population, an increase from 0.7% in 1991. The most common minority ethnic community in Lanarkshire is Pakistani (0.43% of the total population), followed by Chinese (0.22%) and Indian (0.16%). This follows the national pattern. The age distribution of the minority ethnic population differs from that of the whole population, with a higher concentration in the younger age groups.

## **1b. Overview of health protection services provided**

Greater detail is provided in later sections of this document regarding the make up of health protection services in each organisation and the way in which they are delivered.

### **NHS Lanarkshire**

The Health Protection remit of NHS Boards is described in a letter from the Chief Medical Officer<sup>3</sup> and in the Public Health etc. (Scotland) Act 2008.<sup>4</sup> NHS Lanarkshire delegates this responsibility to the Director of Public Health and work is carried out on a day to day basis by a health protection team which consists of health protection doctors, nurses and support workers. The NHS Lanarkshire Health Protection Team can be contacted by phoning 01698 206 336 or 206 322 during office hours and by phoning Monklands Hospital switchboard (01236 748 748) out of hours.

### **North Lanarkshire Council**

The Health Protection remit for North Lanarkshire Council includes air quality, contaminated land, food safety, health and safety, housing and the built environment, private water supplies and tobacco control. The Council's Protective Services is responsible for these issues and can be contacted by phoning 01236 616 511 during office hours or 079 3928 0880 out of hours.

### **South Lanarkshire Council**

The Health Protection remit for South Lanarkshire Council includes the regulation and control of anti-social behaviour noise, environmental noise, air quality, contaminated land, food safety, health and safety, housing and the built environment, private water supplies and age restricted product sales. The Council's Environmental Services is responsible for these issues and can be contacted by phoning 08457 406 080 during office hours or 0800 242 024 at night or the weekend.

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<sup>3</sup> [www.sehd.scot.nhs.uk/cmo/CMO\(2007\)02.pdf](http://www.sehd.scot.nhs.uk/cmo/CMO(2007)02.pdf)

<sup>4</sup> [www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp\\_20080005\\_en.pdf](http://www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp_20080005_en.pdf)

## **2. Health protection planning infrastructure**

### **2a. Key health protection plans (Communicable Disease & Environmental Health)**

National, regional and local health protection plans are developed and used to respond to health protection situations and incidents and to ensure that adequate preparation has been carried out for situations and incidents which may occur. Alongside these plans are several key guidance documents:

Guidance on Managing Incidents Presenting Actual or Potential Risks to the Public Health <sup>5</sup>

The National Health Service in Scotland Manual of Guidance: Responding to Emergencies <sup>6</sup>

Preparing Scotland (Scottish Guidance on Preparing for Emergencies) <sup>7</sup>

Preparing Scotland (Scottish Guidance on Preparing for Emergencies): STAC Guidance – Providing Public Health, Environmental, Scientific and Technical Advice to Emergency Co-ordinating Groups in Scotland <sup>8</sup>

There are also strategic guidance documents produced for NHS Boards by the Scottish Government's NHS Scotland Resilience Team such as NHS Resilience and Business Continuity Management Guidance on Road Fuel Supply Disruption.<sup>9</sup>

The Strathclyde Emergencies Co-ordination Group produces plans on rabies, pandemic influenza and foot and mouth disease, and organises exercises to test plans.

Local Authorities produce site specific emergency plans for Control Of Major Accident Hazards (COMAH) sites – see 3c below for details of the Lanarkshire COMAH sites.

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<sup>5</sup> [www.scotland.gov.uk/Resource/Doc/47021/0013914.pdf](http://www.scotland.gov.uk/Resource/Doc/47021/0013914.pdf)

<sup>6</sup> [www.sehd.scot.nhs.uk/EmergencyPlanning/guidance.htm](http://www.sehd.scot.nhs.uk/EmergencyPlanning/guidance.htm)

<sup>7</sup> [www.scotland.gov.uk/Resource/Doc/179372/0051013.pdf](http://www.scotland.gov.uk/Resource/Doc/179372/0051013.pdf)

<sup>8</sup> [www.scotland.gov.uk/Resource/Doc/245919/0069416.pdf](http://www.scotland.gov.uk/Resource/Doc/245919/0069416.pdf)

<sup>9</sup> [www.sehd.scot.nhs.uk/emergencyplanning/Documents/FuelBCMGuidanceNHSScotland-May%202009.pdf](http://www.sehd.scot.nhs.uk/emergencyplanning/Documents/FuelBCMGuidanceNHSScotland-May%202009.pdf)

The table below lists health protection plans that have been developed locally.

Name of plan	NHSL	NLC	SLC	Date of last review	Date of next review	For emergency plans		Areas for development
						Date of last test	Date of next test	
NHSL Control of Infection Manual	✓			March 2010	Reviewed quarterly			Revised version of Manual to be printed in March 2010.
NHSL Major Emergency Plan	✓			Oct. 2009	Oct. 2010	Apr. 2009	2011	
Plan for the Investigation and Control of Food-borne Disease in Lanarkshire	✓	✓	✓	June 2008	June 2011	July 2007	2010	
Incidents involving chemical substances	✓			Oct. 2009	Oct. 2010	–	2011	
Incidents involving radiation	✓			Oct. 2009	Oct. 2010	–	2010	
Scottish Waterborne Hazard Plan (Produced and reviewed nationally, and exercised nationally, regionally and locally)	✓	✓	✓	March 2010	2011	2008	(Locally) 2010	Equality and diversity issues to be considered as part of annual review.
Lanarkshire Pandemic Influenza Plan	✓	✓	✓	Sept 2009	2010	April 2009	2011	Plan to be revised in light of learning across Scotland and the UK
Blue-Green Algae Plan	✓	✓	✓	Mar. 2009	2011	June 2009	2011	
NLC Emergency Plan		✓		New plan	April 2010	New plan	By April 2012	
SLC Corporate Contingency Plan			✓	July 2009	Aug 2010	Dec 2009	2011	
NHS Lanarkshire Business Continuity	✓			March	2011			

Name of plan	NHSL	NLC	SLC	Date of last review	Date of next review	For emergency plans		Areas for development
						Date of last test	Date of next test	
Plan				2010				
Scottish Hepatitis C Action Plan – Phase II 2008-2011 (National plan implemented locally.)	✓	✓	✓	Feb 2010	Reviewed quarterly			
Scottish HIV Action Plan 2009-2014 (National plan implemented locally.)	✓	✓	✓	Feb 2010	Reviewed quarterly			
Lanarkshire Sexual Health Strategy and Action Plan 2008-11	✓	✓	✓	Jan. 2010	Reviewed quarterly			
Lanarkshire Blood Borne Viruses Managed Care Network Work Plan 2009-2011	✓	✓	✓	Feb 2010	Reviewed quarterly			
Lanarkshire Blood Borne Viruses Prevention Network Work Plan 2009-2011	✓	✓	✓	March 2010	Reviewed quarterly			
NLC Local Air Quality Plan		✓		April 2010	2011			
(Draft) South Lanarkshire Minerals Local Development Plan (Due to be published in August 2010.)	✓		✓	–	–			

### 3. National and local health protection priorities

#### 3a. National health protection priorities being addressed at local level

The Health Protection Advisory Group is tasked with advising the Chief Medical Officer and National Services Scotland about the strategic framework and priorities for health protection in Scotland.<sup>10</sup>

National priorities being addressed at local level	How they are being addressed	NHSL	NLC	SLC
Preparation for a potential pandemic of influenza	The Lanarkshire Pandemic Influenza Plan was revised and circulated in October 2008 with an action plan. It has been used extensively in response to the H1N1 influenza pandemic and has been revised to incorporate learning and developments that have taken place during the H1N1 influenza pandemic. Local resources and systems have been developed, as have national networks and systems, and members of staff involved in this work have developed knowledge, understanding and experience of the work required during an influenza pandemic.	✓	✓	✓
Response to the H1N1 influenza pandemic	A comprehensive, collaborative reactive and pro-active response has been made by NHSL, NLC and SLC to the H1N1 influenza pandemic including the compilation of a pandemic flu action plan. Audit, evaluation and review processes have been used to assess and improve performance and to identify opportunities for developing pandemic influenza preparedness.	✓	✓	✓
Healthcare associated infections	The NHS Lanarkshire HAI Team reports to the NHS Lanarkshire Board each month and provides a written overview of HAI issues including Staphylococcus aureus bacteraemias, Clostridium Difficile, Antimicrobial prescribing, hand hygiene compliance, Surgical Site	✓		

<sup>10</sup> [www.sehd.scot.nhs.uk/cmo/CMO\(2008\)00a.pdf](http://www.sehd.scot.nhs.uk/cmo/CMO(2008)00a.pdf)

National priorities being addressed at local level	How they are being addressed	NHSL	NLC	SLC
	<p>Infections, Cleaning Standards and also comments on any new policy initiatives or funding opportunities.</p> <p>The NHSL HAI Team also provides a monthly progress report to the Scottish Government on implementation of the national HAI Action Plan locally.</p> <p>In addition a Lanarkshire Infection Control Work Programme is used to manage additional local infection control priorities.</p>			
Antimicrobial resistance	The Lanarkshire Antimicrobial Management Team cover antimicrobial sensitivity, resistance and prescribing.	✓		
Vaccine preventable diseases and the impact on them of current and planned immunisation programmes	Continued implementation of established routine immunisation programmes including the childhood and seasonal flu immunisation programmes. In addition, programmes to deliver human papilloma virus immunisation of secondary school aged girls, and people in risk groups for influenza H1N1v have been established and hepatitis B vaccination practice has been reviewed.	✓		
Environmental exposures which have an adverse impact on health	<p>NLC and SLC Environmental Services undertake extensive monitoring of air quality, land and soil quality, drinking water, swimming pool and recreational water and environmental noise</p> <p>NHSL works to prevent human exposure to non-communicable environmental hazards and responds to situations in which there has been, or may have been such exposure.</p>	✓	✓	✓
Gastro-intestinal and zoonotic infections	NHSL receives reports of gastrointestinal infections (GI) that are notifiable both from registered medical practitioners and laboratories and undertakes the local surveillance and management of GI. The Local Plan for the investigation and control of outbreaks of foodborne disease outbreaks in Lanarkshire is jointly produced by NHSL, NLC and SLC. Training and exercising of these	✓	✓	✓

National priorities being addressed at local level	How they are being addressed	NHSL	NLC	SLC
	<p>guidelines is undertaken to develop expertise and establish the necessary team working arrangements.</p> <p>In 1999 a multi-disciplinary working group was set up which led to the development of the Guidelines for the Investigation of Zoonotic Disease in Scotland. These guidelines clarify the roles and responsibilities of the principle organisations involved in the investigation and control of zoonotic diseases and also include illustrations of several examples of 'good practice' reporting protocols.</p> <p>In addition there are key guidance documents for the management of specific infections such as E coli, and rabies.</p>			
Hepatitis C (Scottish Hepatitis C Action Plan: Phase II 2008-2011)	<p>Implementation of the national plan through the Lanarkshire Blood Borne Viruses (BBV) Managed Care Network and the Lanarkshire BBV Prevention Network. Service Level Agreement with The State Hospital. Service Level Agreement with HMP Shotts. Support for primary care service at Dungavel Immigrations Removal Centre.</p>	✓	✓	✓
Scottish HIV Action Plan 2009-2014	As next above.	✓	✓	✓
Tuberculosis	<p>A Tuberculosis Action Plan for Scotland is being developed with the aim of improving the detection and management of TB, and with the long term objective of reducing TB in Scotland.</p> <p>The Working Group is considering evidence and experience in respect of surveillance information in Scotland suggestive of an upwards trend in incidence of TB in Scotland, the guidance document on managing and preventing TB in Scotland, evidence of varying levels of clinical performance and practice in Scotland in respect of detection and management of TB,</p>	✓		

National priorities being addressed at local level	How they are being addressed	NHSL	NLC	SLC
	effectiveness and application of the selective BCG vaccination programme across Scotland and identify gaps in coverage and recent TB related public health incidents. The Lanarkshire Tuberculosis Contact Tracing Service develops and delivers an annual work plan which is based on local service needs and in line with national standards.			
Promotion of sexual health and prevention of sexual ill health	Implementation of the Lanarkshire Sexual Health Strategy and Action Plan 2008-2011. Development of prevention, diagnosis, treatment and care services.	✓	✓	✓
Implementation of actions required by the Public Health etc (Scotland) Act 2008	Joint working to ensure appropriate and timely implementation of the various parts of this legislation including review of mortuary facilities and arrangements, the development of a Joint Health Protection Plan, the appointment of Health Board and Local Authority Competent Persons, and the development of systems to support new duties regarding the notification and reporting of infectious diseases.	✓	✓	✓
Effective information systems for managing incidents and outbreaks	Work is on going at national level regarding a Scottish Health Protection Information Management System (SHPIMS) and consideration of HP Zone software to which NHSL is contributing.	✓		
Capacity and resilience of health protection services in responding to actual or potential significant threats to public health	On going review of the capacity and resilience of health protection services to respond to the H1N1 influenza pandemic has taken place. A national assessment of health protection service capacity and resilience is due to be carried out by Health Protection Scotland during 2010. See Section 5 below for further information.	✓	✓	✓
Developing means to assure the quality of health protection services and facilitate their continual improvement	Participation in the H1N1 survey of NHS boards to assess the Public Health response. Conduct of regular and occasional local audits. NHSL blue form system in place to record all enquiries	✓	✓	✓

National priorities being addressed at local level	How they are being addressed	NHSL	NLC	SLC
	to the health protection team which is audited regularly. NLC and SLC audit by Food Standards Agency, trading standards peer reviews, internal reviews against ISO standards, Health & Safety assessments and performance against the Public Sector Improvement Framework (PSIF). See also 4e and 4f below for further information.			
Continuing professional development especially with regard to strengthening evidence based good practice	See Section 4f.	✓	✓	✓
Improving communications with the public on risks to health and securing a greater degree of their involvement in health protection services	Communicating with the public regarding perceived and actual risks to health is seen as being an important aspect of health protection work by service providers and close working with communications teams takes place to promote good communication with the public. Regarding involvement of the public in health protection services see Section 6 below.	✓	✓	✓

### 3b. Local health protection priorities

Local health protection priorities	How they are being addressed	NHSL	NLC	SLC
Local Air Quality Management	<b>SLC</b> - Declaration of Local Air Quality Management Area in East Kilbride at Whirlies Roundabout during 2009. <b>NLC</b> – Local Air Quality Management Areas in Chapel Hall, Motherwell, Coatbridge and Harthill.		✓	✓
Tobacco Control	Continued enforcement of the smoking in public places ban.		✓	✓
Tobacco, Alcohol & Solvents	Preventative measures with regard to the sale of age restricted products.		✓	✓
Tobacco Control	Smoking cessation service.	✓		
To improve the quality of housing and the built environment	<b>NLC</b> - Partnership working with housing organisations to assess quality of housing in regard to the Tolerable Standard.		✓	✓

Local health protection priorities	How they are being addressed	NHSL	NLC	SLC
	<p>Use of statutory powers to require improvement of housing and resolution of statutory nuisances.</p> <p><b>SLC</b> - Identification of houses below the tolerable standard and use of statutory powers to require improvement of housing and resolution of statutory nuisances.</p> <p>Identification and licensing of Houses in Multiple Occupation.</p> <p>Enforcement in relation to anti-social behaviour noise and environmental incivilities.</p>			
Contaminated land	<p><b>NLC,SLC</b> - Phased, risk based approach to the identification and investigation of contaminated land sites.</p> <p><b>NLC, SLC</b> - Implementation of Contaminated Land Strategy.</p>		✓	✓
Food hygiene and food standards enforcement	<p><b>NLC</b> - Implementation of intervention strategy to target resources more effectively on food premises requiring improvement which will help drive up overall food safety standards.</p> <p><b>SLC</b> - Implementation of effective inspection programming based upon a risk-rating approach.</p> <p>Adherence to inspection/sampling programme. Provision of food hygiene and food safety training to business community. Alternative interventions to target resources more effectively. Participation in national campaigns as directed by FSA. Investigation of food-borne illnesses.</p>		✓	✓
Private water supply sampling and improvement	<p><b>NLC</b> - Sampling of private water supply undertaken where requested. Grants available to offset the costs of improving the quality of the water supply to an acceptable standard.</p> <p><b>SLC</b> - Sampling and inspection via risk based approach. Assistance with grant applications in relation to the improvement of private water supplies.</p>		✓	✓
Enforcement of health and safety legislation	<b>NLC</b> - Aim to achieve section 18 compliance by 31		✓	✓

Local health protection priorities	How they are being addressed	NHSL	NLC	SLC
	<p>March 2010 which will result in an improvement in health &amp; safety regulation.</p> <p><b>SLC</b> - Working towards section 18 compliance within the prescribed timescale. Implementation of an effective inspection programme based upon a risk-rating approach. Investigation of workplace accidents</p>			
Licensing of skin piercers and/or tattooists	<b>NLC, SLC</b> - Framework in place to licence all skin piercers and/or tattooists to ensure that they comply with statutory provisions in particular those relating to the cause/spread of infection.		✓	✓
Control of use of sunbeds	<b>NLC, SLC</b> - Arrangements in place to inspect and regulate sunbeds premises in order to ensure they are complying with the provisions of Part 8 of the Public Health etc. (Scotland) Act 2008.		✓	✓
Control of sale of fireworks	<p><b>NLC</b> - Inspections undertaken to ensure compliance with the Manufacture and Storage of Explosives Regulations 2005.</p> <p><b>SLC</b> - Inspection and licensing of premises in terms of the above.</p>		✓	✓
International Children's Games	The International Children's Games will be held in Lanarkshire in August 2011 and will involve about 1,500 athletes aged 11 to 15 years. A planning committee has been established and health protection issues will be considered as part of the work of this committee.	✓	✓	✓

### 3c. Health protection risks specific to Lanarkshire

Health Protection risks specific to Lanarkshire	How these are managed	NHSL	NLC	SLC
Site for Whisky storage (Maturation plant) (SLC) – John Dewar & Sons Ltd, Poneil, M11 0RL.	By the development and use of a site specific emergency COMAH plan which the relevant Local Authority co-ordinates and manages.			✓
Site for Whisky storage (NLC) – Inverhouse Distillers Ltd., Roughrigg Road, Airdrie ML6 8PL.	As above.		✓	
Site for Gas storage (NLC) – National Grid Glenmavis LNG Facility, Mollinsburn Road, Glenmavis ML6 0NG	As above.		✓	

The Strathclyde Emergencies Co-ordination Group is the *Strategic Co-ordinating Group* for Strathclyde as defined in the Civil Contingencies Act 2004. It is formed from those agencies having primary responsibility to provide a response to any Major Incident or disaster within the Strathclyde area. The Civil Contingencies Act 2004 places a legal duty on Category 1 responders within the Strategic Co-ordinating Group to co-operate with each other to compile a Community Risk Register. The Strathclyde Community Risk Register provides public information about the hazards that exist within the Strathclyde area and the control measures in place to mitigate their impact. The register is a public document and it can be accessed on the Strathclyde Fire & Rescue Service website.<sup>11</sup>

<sup>11</sup> [www.strathclydefire.org/pdfs/SECG/LanarkshireCRR2010.pdf](http://www.strathclydefire.org/pdfs/SECG/LanarkshireCRR2010.pdf)

**3d. Significant public health incidents and outbreaks in Lanarkshire or affecting Lanarkshire residents during 2008 and 2009**

<b>Date</b>	<b>Significant public health incidents and outbreaks in Lanarkshire or affecting Lanarkshire residents during 2008 and 2009</b>	<b>Key points, learning points and improvements made to plans and services</b>
Jan. 2008	Fire at Shanks & McEwan tyre storage and disposal unit, Coatbridge.	Particulates were dispersed in the air over an area up to 3 miles from the unit. Advice given to protect local residents.
Jan. 2008	Investigation of <i>Legionella pneumophila</i> infection in a patient who had attended Hamilton Water Palace.	Joint working between NHSL and SLC and with the Health and Safety Executive to investigate the situation and manage risks identified.
Apr. 2008	Possible rabies in a member of staff at a zoo who had mucosal exposure to the urine of an Egyptian Fruit Bat.	Increased understanding of the role of various agencies in the promotion of animal welfare, and of legislation which protects animals. Contribution made to the revision of national guidance on the prevention and management of rabies incidents.
May 2008	Fish deaths at Strathclyde Park, caused by algal blooms.	Increased understanding of the microbiology of algal blooms, tests to investigate them and the significance of different test results. Signs were posted advising no contact with the water by humans and pets, and no fishing.
May 2008	Incident related to Logan Reservoir – silt contaminated rivers Logan and Nethan causing fish deaths and itching rashes in anglers fishing on the rivers.	Joint investigation and management of situation with Scottish Water.
May 2008	Cases of mumps at Stonelaw High School.	School health system used to assess and manage risk. Joint working with primary care members of staff to deliver, at the school, vaccination to children who had not been fully vaccinated.
July 2008	Tuberculosis diagnosed in a member of staff at a local factory.	Investigation of situation with co-operation from factory occupational health service.
Sept. 2008	Tuberculosis diagnosed in a Lanarkshire resident who had travelled on bus tour to Belgium.	Contact tracing and management of all trip contacts supported by Health Protection Scotland.
Nov. 2008	Legionnaires' disease in patient in Hartwoodhill Hospital associated with the water system	Review and update of maintenance procedures and of Legionella policy documents.
Dec. 2008	Outbreak of cases of necrotising fasciitis in injecting drug users.	Close working between different parts of NHS Lanarkshire (health protection, physicians, surgeons, microbiologists, harm reduction service) and with other NHS Boards, Health Protection Scotland, Scottish Government, and Strathclyde Police.

Date	Significant public health incidents and outbreaks in Lanarkshire or affecting Lanarkshire residents during 2008 and 2009	Key points, learning points and improvements made to plans and services
Apr. 2009 – on going	H1N1 influenza pandemic in 2009-10	Immediate response made when first cases of H1N1v influenza out with Mexico and USA were admitted to Monklands Hospital. Comprehensive joint response made by NHSL, NLC, SLC and other agencies. Review of Lanarkshire Pandemic Influenza Plan. Collation of learning points arising from the reponse made. Contributions being made to national paper on experience and learning points being written by Health Protection Scotland.
May 2009	A second case of <i>Legionella longbeachae</i> associated with compost use and linked to a case investigated in April 2008.	Report sent to Health Protection Scotland and Scottish Government and recommendation made that further action be considered at UK level. Article published in Eurosurveillance. <sup>12</sup>
Sept. 2009	Involvement in the investigation of a face cream containing high levels of mercury which was led by Health Protection Scotland and the Health Protection Agency	Increased understanding of the process of risk assessment and of testing human samples for heavy metals, and the channels of communication in such incidents.
Oct. 2009	Outbreak of H1N1v at Stanmore House School	Prompt action taken locally which was informed by the clinical outcome for cases of H1N1v influenza in residential schools for children and young people elsewhere in the UK. Vaccination against H1N1v offered as urgent health protection intervention. Good collaboration between primary care, pharmacy, the school, the health protection team and others.
Nov. 2009	Cryptosporidiosis outbreak associated with Strathaven swimming pool.	A requirement for the monitoring of the effectiveness of the plant maintenance regime. Review of cryptosporidium and gastrointestinal infection exclusion for swimmers.
Dec. 2009 – on going.	Outbreak of anthrax infections in injecting drug users.	Importance of increased surveillance, prompt assessment and early intervention. Joint multi-agency working important.

<sup>12</sup> Pravinkumar SJ, Edwards G, Lindsay D, Redmond S, Stirling J, House R, Kerr J, Anderson E, Breen D, Blatchford O, McDonald E, Brown A. A cluster of Legionnaires' disease caused by *Legionella longbeachae* linked to potting compost in Scotland, 2008-2009. Euro Surveill. 2010;15(8):pii=19496. [www.eurosurveillance.org/ViewArticle.aspx?ArticleId=19496](http://www.eurosurveillance.org/ViewArticle.aspx?ArticleId=19496)

#### **4. Health protection resources and operational arrangements**

##### **4a. Resources available to provide health protection services (CD & EH)**

As previously mentioned the Health Protection remit of NHS Boards is described in a letter from the Chief Medical Officer<sup>13</sup> and in the Public Health etc. (Scotland) Act 2008.<sup>14</sup> NHS Lanarkshire delegates statutory and mandatory health protection responsibilities to the Director of Public Health and work is carried out on a day to day basis by a health protection team which consists of health protection doctors, nurses and support workers.

The key health protection functions are surveillance; investigation; risk assessment; risk management; communication; and emergency response and management. In order to deliver these functions effectively NHS Lanarkshire is required to develop and maintain a critical mass of staff with adequate levels of health protection expertise; to have in place corporate accountability for health protection; and to develop and maintain strong organisational partnerships with other parts of NHS Scotland (including other NHS Boards and Health Protection Scotland) and non-NHS agencies (including Local Authorities, the Scottish Environment Protection Agency, the State Veterinary Service, voluntary sector agencies, emergency services, Health Protection Scotland, the Health Protection Agency, Scottish Water, the Foods Standards Agency Scotland, and the Health and Safety Executive).

Examples of the day to day work of the NHS Lanarkshire health protection team are preparing for and responding to health protection inquiries, incidents, situations and outbreaks of food-borne disease, tuberculosis, meningococcal infection, blood borne viruses (HIV, Hepatitis C, Hepatitis B), sexually transmitted infections, and the management of vaccination programmes, and provision of health protection education and training.

The statutory duties for South Lanarkshire Council and North Lanarkshire Council Environmental Health, Trading Standards and Protective Services are listed in Appendix 5.

Under the Public Health etc. (Scotland) Act 2008 NHS Lanarkshire has designated 8 people as Health Board Competent Persons, and North Lanarkshire Council and South Lanarkshire Council have designated 9 people, and 11 people, respectively, as Local Authority Competent Persons.

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<sup>13</sup> [www.sehd.scot.nhs.uk/cmo/CMO\(2007\)02.pdf](http://www.sehd.scot.nhs.uk/cmo/CMO(2007)02.pdf)

<sup>14</sup> [www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp\\_20080005\\_en.pdf](http://www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp_20080005_en.pdf)

**4b. IT and Communication Technology available to facilitate health protection work**

	NHSL	NLC	SLC
<b>Hardware</b>			
Desktop and laptop computers	✓	✓	✓
Netbooks			✓
Printers (black and white and colour)	✓	✓	✓
Photocopiers	✓	✓	✓
Fax machines	✓	✓	✓
Office and mobile telephones	✓	✓	✓
Single page scanner	✓	✓	✓
Document feed scanner			✓
Mobile broadband access	✓	✓	✓
Personal digital assistant	✓		
Pagers (with text screen)	✓		
Audio-teleconferencing equipment	✓		
Video-conferencing equipment		✓	
On call bag of health protection resources	✓		
<b>Software</b>			
MS Office (Word, Excel, PowerPoint, Access)	✓	✓	✓
E-mail	✓	✓	✓
Dictaphone	✓	✓	✓
SIDSS (Scottish Infectious Disease Surveillance System)	✓		
Access to local computer networks and to the world wide web	✓	✓	✓
FirstPort (NHS Lanarkshire intranet)	✓		
Access to electronic information resources and databases – ECOSS (Electronic Communication of Surveillance in Scotland), SCI Store (to access laboratory results), SCI Gateway, SHPIR (Scottish Health Protection Information Resource), TRAVAX (travel advice), Toxbase (toxicology database), SEISS (Scottish Environmental Incident Surveillance System), NHS Scotland e-library, NHS Education for Scotland.	✓		
Access to NHS Lanarkshire e-health (IT) team which, if required, can set up a health protection operations room.	✓		
Ability to convert a meeting room into a call centre to support a helpline with six lines being able to take calls from a single helpline number.	✓		
Support from and access to members of organisation communications teams	✓	✓	✓
Access to resources provided by NHS24	✓		
FLARE system to record details of all food businesses along with enforcement actions.		✓	✓
Surf4fooD site <a href="http://www.northlanarkshire.gov.uk/index.aspx?articleid=4285">www.northlanarkshire.gov.uk/index.aspx?articleid=4285</a>		✓	

	NHSL	NLC	SLC
<a href="http://www.southlanarkshire.gov.uk">Food hygiene inspection reports online www.southlanarkshire.gov.uk</a>			✓
GIS (Geographic Information System)		✓	✓

**4c. Organisational arrangements in place to facilitate collaborative working between the NHS Lanarkshire, North Lanarkshire Council and South Lanarkshire Council and other health protection agencies.**

**Regular meetings**

Group	Membership	Meeting frequency
Area Control of Communicable Disease Committee ①	See Appendix 1.	Every 3 months
Lanarkshire Public health Liaison Group ②	Representatives of NHSL, NLC, SLC, Scottish Water, Scottish Environment Protection Agency, Scottish Agricultural College Veterinary Services, Animal Health, Health Protection Scotland	Every 4 months
Lanarkshire Health Protection Senior Officers ③	Senior representatives of NHSL, NLC and SLC.	Every 4 months

① Chaired by a Consultant in Public Health Medicine on behalf of the Director of Public Health.

② Chaired in rotation by a representative of NHS Lanarkshire, North Lanarkshire Council, South Lanarkshire Council.

③ Usually chaired by an NHS Lanarkshire Consultant in Public Health Medicine

Meeting papers are circulated electronically to group members. All group members are able to put forward items for meeting agenda.

Ad hoc meetings, phone calls and e-mails are used to ensure good collaborative working between regular meetings.

**Ways in which incidents are reviewed and lessons learned locally**

Public health incidents are reviewed and lessons shared locally by using the regular meetings detailed above, and if required by holding an incident specific meeting. Documents are shared among senior members of staff and then cascaded as appropriate to colleagues within organisations.

Within NHS Lanarkshire there are arrangements in place to promote good collaborative working between the health protection team and the infection control team. Within North and South Lanarkshire Councils there are arrangements in place

to ensure appropriate sharing of information and learning among teams and departments.

From time to time Lanarkshire Public Health Liaison Group meetings are held at the offices of a health protection partner, for example, Scottish Water and a Continuing Professional Development session is incorporated into the visit.

Joint training exercises also contribute to building and maintaining good working relationships. For example, exercises have taken place regarding pandemic flu, a foodborne disease outbreak, water incidents, and a terrorist exercise during which a STAC (Scientific and Technical Advisory Cell) was established.

#### **4d. Arrangements to respond out of hours**

##### **Staffing**

**NHS Lanarkshire** – A public health physician is always available out of hours via Monklands Hospital switchboard. If a caller phones the NHS Lanarkshire Board phone number he or she is now automatically transferred to Monklands Hospital switchboard (during normal working hours also). If the caller asks to speak to the person on call for public health the switchboard staff make contact with the person on call by pager, mobile phone or home phone.

All staff who are on call out of hours can access the NHS Lanarkshire headquarters offices. An executive director on call rota is staffed and the public health physician on call can contact the on call executive director if required.

**North Lanarkshire Council** has a standby service for dealing with any emergency issues out with normal working hours. The standby officer on duty can always be contacted by telephone on 07939 280880. The officer on duty has the authority to deploy whatever resources are required to effectively respond to any emergency, if necessary.

**South Lanarkshire Council** Environmental Services has an out of hours team which operates 7 days a week from 1800hrs until 0300hrs. It comprises two shifts working on a 4 on 4 off basis, each headed by an Environmental Health Officer and staffed by Technical Officers (an additional Environmental Health Officer is also on duty for part of the week). Whilst the Service will deal with any environmental health issue, its primary purpose is to investigate and resolve complaints regarding noise from domestic and non domestic premises. Any problems can be reported through the control room at Pollock Avenue on 0800 24 20 24. Environmental Services operates on the weekend daytime also.

#### **4e. Arrangements for reviewing health protection guidance**

Contributions are made by NHSL, NLC and SLC to the review of national guidance including the evidence based guidance produced by the Health Protection Network.<sup>15</sup>

NHSL, NLC, SLC joint epidemiological questionnaire for the investigation of infectious intestinal disease is reviewed in the light of routine investigations and outbreak investigations.

**NHS Lanarkshire** has several key documents which contain health protection guidance and these are reviewed annually or more frequently if required:

Health protection incident management check-lists  
Lanarkshire Control of Infection Manual (Reviewed quarterly.)  
Health protection office procedures  
Public health on call guidance

**North Lanarkshire Council** has a framework of operational policies and procedures in place which are used to ensure that enforcement officers undertake their duties in an effective and consistent manner. These documents are reviewed every 2 years or whenever amendments require to be made due to a change in legislation, whichever comes first.

Details of current legislation and/or guidance is normally obtained from the Food Standards Agency and the Health and Safety Executive web sites.

The following quality standards have also been achieved –

Customer Service Excellence  
Charter Mark  
ISO 9001  
ISO 14001  
OHSAS 18001

The Business Regulation Service is also subject to periodic audit by the Food Standards Agency to ensure that the Service is properly undertaking it's duties and statutory responsibilities.

**South Lanarkshire Environmental Services** has an Enforcement Policy which provides a framework for supporting procedures and work instructions in relation to food hygiene, health and safety and environmental protection duties. In addition, Environmental Services has an externally accredited Quality Management System compliant with ISO9001 which advocates a culture of periodic review and continual improvement

The Food Standards Agency (FSA) undertake periodic audits of Food Safety/Food Standards Inspection and Enforcement carried out by this Service.

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<sup>15</sup> [www.hps.scot.nhs.uk/about/publications.aspx](http://www.hps.scot.nhs.uk/about/publications.aspx)

#### **4f. Corporate arrangements for ensuring the maintenance of knowledge, skills and competencies for staff who have health protection duties**

##### **NHS Lanarkshire**

All NHS Lanarkshire members of staff involved in daytime and out of hours health protection work are required to have a personal professional development plan and to maintain and develop their health protection knowledge, skills and competencies through continuing professional development (CPD) activities. All Consultants in Public Health Medicine participate in the Faculty of Public Health's CPD programme. Both Health Protection Nurses complete are required to meet CPD standards in order to maintain registration with the Nursing and Midwifery Council.

A document detailing sources of health protection continuing professional development has been produced and is circulated to all staff on the on call rota from time to time.

Health protection is part of the business of the NHS Lanarkshire Department of Public Health Governance Group and the Lanarkshire, Forth Valley and Fife Departments of Public Health Joint Audit Group, with audit and other governance work being presented at meetings of these groups.

A meeting is held every three months to review the management of incidents and situations out of hours which have not been straightforward.

Attendance at each of the above meetings is recorded and all staff involved in health protection work record their continuing professional development activities and submit details of these to the relevant organisations as part of their record of CPD.

On going health protection education and training is delivered with reference to the *Framework for Workforce Education Development for Health Protection in Scotland*.<sup>16</sup>

In addition all NHS Lanarkshire Health Board Competent Persons are required to confirm that they have knowledge and understanding of NHS Lanarkshire's Health Protection policies and procedures, undertake health protection continuing professional development (CPD) as part of any overall CPD activities, take part in peer review and audit of health protection activities, and have knowledge and understanding of the Public Health etc. (Scotland) Act 2008.

The ongoing development needs of support staff are assessed using the Agenda for Change Knowledge and Skills Framework and each member of staff has a personal development plan.

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<sup>16</sup> [www.nes.scot.nhs.uk/documents/publications/classa/hps\\_strategy\\_brochure\\_06.pdf](http://www.nes.scot.nhs.uk/documents/publications/classa/hps_strategy_brochure_06.pdf)

### **North Lanarkshire Council**

North Lanarkshire Council has a Corporate Performance Review & Development scheme (PRD scheme). A key part of this is that development actions are agreed at the beginning of each year and these are reviewed after 6 months and at the conclusion of the year.

The development actions are primarily aimed at maintaining the knowledge, skills and competencies of staff. As part of this process a rolling staff training programme is operated whereby officers have the opportunity to attend regular training events relating to relevant professional issues.

Staff are encouraged to be members of professional associations and to participate in continuing professional development. Staff undertaking food safety enforcement inspections are required to undertake at least 10 hours of structured training annually, in order to retain the level of competence required in terms of the Food Law Code of Practice (Scotland).

### **South Lanarkshire Council**

South Lanarkshire Council Environmental Services adhere to a corporate competence initiative in terms of Performance, Development and Review (PDR). This aims to ensure that job competencies are achieved and that training needs are addressed on a planned basis.

Staff are encouraged to be members of professional associations and to participate in continuing professional development. Staff undertaking food safety enforcement inspections are required to undertake at least 10 hours of structured training annually, in order to retain the level of competence required in terms of the Food Law Code of Practice (Scotland).

Staff are routinely briefed or trained on new or emerging legislation and practice.

## **5. Capacity and resilience of health protection services**

### **5a. Assessment of the capacity and resilience of health protection services**

The Civil Contingencies Act 2004 (Contingency Planning) (Scotland) Regulations 2005<sup>17</sup> details the duties that NHS Lanarkshire, North and South Lanarkshire Councils and other Category 1 responders have to co-operate.

Under the terms of the National Health Service (Scotland) Act 1978<sup>18</sup>, NHS Boards and local authorities have a statutory duty to co-operate with one another to control communicable disease.

The Public Health etc. (Scotland) Act 2008 includes a duty of Health Boards and Local Authorities to co-operate to protect public health.<sup>19</sup>

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<sup>17</sup> [www.opsi.gov.uk/legislation/scotland/ssi2005/20050494.htm](http://www.opsi.gov.uk/legislation/scotland/ssi2005/20050494.htm)

<sup>18</sup> [www.opsi.gov.uk/RevisedStatutes/Acts/ukpga/1978/cukpga\\_19780029\\_en\\_1](http://www.opsi.gov.uk/RevisedStatutes/Acts/ukpga/1978/cukpga_19780029_en_1)

## NHS Lanarkshire

Date of last assessment of capacity and resilience of health protection services	A series of assessments were carried out during 2009 in relation to the response to the influenza H1N1v pandemic.
Key findings	Increased capacity in several disciplines was required to respond to health protection service needs.
Action taken	Papers written on need for additional support for health protection Consultants in Public Health Medicine, and for additional support for the NHSL health protection team from others within the Department of Public Health, and from other parts of NHS Lanarkshire. Support was also provided by NLC and SLC Environmental Services colleagues.
Further action, if any, planned	Further review of the response to the H1N1v influenza pandemic is taking place including review of capacity and resilience issues.
Date of next assessment of capacity and resilience	NHSL will take part in the capacity and resilience assessment that Health Protection Scotland is due to carry out during 2010.
Mutual aid arrangements in place with other NHS Boards and with Local Authorities	See duties under legislation detailed above. There are arrangements in place between NHS Lanarkshire and other NHS Boards to provide or receive mutual aid if this is required. arrangements
Documentation in place to evidence arrangements	Discussions are on going to formalise mutual aid arrangements between NHS Boards.

## North Lanarkshire Council

Date of last assessment of capacity and resilience of health protection services	As previously mentioned in 4e the Business Regulation Service is periodically audited by the Food Standards Agency. In addition to this an Operational Plan is produced annually and this has to receive Committee approval. In addition a review has to be made of the Operational Plan at the end of each year and again the review findings have to be
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<sup>19</sup> [www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp\\_20080005\\_en.pdf](http://www.opsi.gov.uk/legislation/scotland/acts2008/pdf/asp_20080005_en.pdf)

	considered by Committee. Furthermore the Council has a Business Continuity Plan in the event of an emergency.
Key findings	The Food Standards Agency regularly conduct audits of the food enforcement service and the outcomes have been satisfactory. In addition to this targets set within the Operational Plan have consistently been achieved.
Action taken	The Food Standards Agency audits usually identify some issues which require to be resolved. An Action Plan to deal with these is compiled and agreed with the Agency which they review after 6 months.
Further action, if any, planned	Not applicable.
Date of next assessment of capacity and resilience	This is done as part of the FSA audit and the Operational Plan processes.
Mutual aid arrangements in place with other Local Authorities and with NHS Boards	See duties under legislation detailed above. There is an understanding amongst Local Authorities and NHS Lanarkshire that they would assist each other in the event of an emergency situation, wherever possible.
Documentation in place to evidence arrangements	Committee report agreement to assist NHS Lanarkshire and South Lanarkshire Council in the event of an emergency situation, wherever possible.

### South Lanarkshire Council

Date of last assessment of capacity and resilience of health protection services	Environmental Services is periodically audited by FSA and external Quality Auditor. Performance against the annual Service Plan/Business Plan is monitored via performance indicators and is reviewed on a monthly and quarterly basis. Environmental Services recently undertook a Best Value review of its regulatory services. External Quality Audit undertaken in Nov 2009 All aspects of service plans are risk assessed and a business continuity plan is in place
Key findings	The Food Standards Agency regularly conduct audits of the food enforcement

	service and the outcomes have been satisfactory. In addition to this targets set within the Resource and Service Plan have consistently been achieved.
Action taken	The Food Standards Agency audit identified minor issues which required to be resolved. An Action Plan was agreed with the Agency which they review after 6 months.
Further action, if any, planned	
Date of next assessment of capacity and resilience	FSA audit cycle determines the date of next audit. External Quality audit scheduled for Nov 2010. Resource Plan and Service Plan reviewed annually.
Mutual aid arrangements in place with other Local Authorities and with NHS Boards	See duties under legislation detailed above. There is an understanding amongst local authorities and NHS Lanarkshire that they would assist each other in the event of an emergency situation, wherever possible.
Documentation in place to evidence arrangements	Committee report agreement to assist NHS Lanarkshire and North Lanarkshire Council in the event of an emergency situation, wherever possible.

## 6. **Public involvement and feedback**

### 6a. **Public involvement in the planning and delivery of health protection services**

#### **NHS Lanarkshire**

Part of the management of the investigation and control of an outbreak involves asking those affected for feedback. This is usually done informally and not as part of a structured evaluation process.

The NHS Lanarkshire public web site ([www.nhslanarkshire.org.uk](http://www.nhslanarkshire.org.uk)) has information on several aspects of pandemic flu A (H1N1) including general information and advice, details on vaccination and antiviral collection points, a list of frequently asked questions and links to several key sources of information.

Information on Hand Hygiene with links to the Scottish National Hygiene Campaign website is provided on the NHS Lanarkshire public web site.

Patient and service user views are provided by voluntary organisation representatives at meeting of the Blood Borne Viruses Voluntary Organisations Group, the Blood Borne Viruses Managed Clinical Network Steering Group, and the Blood Borne Viruses Prevention Network Committee.

Feedback on the content, presentation and ease of use of the Lanarkshire sexual health website<sup>20</sup> is sought via the website and through other mechanisms.

Sexual health stakeholder meetings are held every one to two years and representatives of a range of community groups attend and participate in these meetings.

The Lanarkshire Infection Control Committee has a member representing the Public Partnership Forum.

### **North Lanarkshire Council**

Customer questionnaires are sent to all service users, wherever possible.

Regular interaction with members of public, customers and stakeholders takes place via seminars, public events and other forums. Practical events such as hand-washing presentations in schools and “NL Kidz!” where there is interaction with P7 pupils across North Lanarkshire.

### **South Lanarkshire Council**

Customer feed back is sought in relation to certain aspects of service delivery. Public and stakeholder consultation is undertaken as and when required in terms of the development of new policy and strategy. Equal opportunities impact assessments are undertaken on relevant policies and strategy.

Air Quality: Local Air Quality Management Areas may require a Strategic Environment Assessment.

Numerous public and business community events are held annually: “Germ-buster”- a hand hygiene initiative has been rolled out to pre-school and primary school communities. “Crucial Crew”: an annual multi-agency community safety event focussing upon Primary 7 pupils throughout SLC area.

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<sup>20</sup> [www.lanarkshiresexualhealth.org](http://www.lanarkshiresexualhealth.org)

## **Appendices**

### **Appendix 1 Membership of the Lanarkshire Area Control of Communicable Disease Committee**

Chair, Director of Public Health or Consultant in Public Health Medicine (Communicable Disease & Environmental Health) as deputy  
Consultant in Public Health Medicine (Communicable Disease & Environmental Health)  
Senior Nursing Adviser Communicable Disease Control  
Specialist in Pharmaceutical Public Health  
Consultant in Dental Public Health  
Senior Environmental Health Officer, North and South Lanarkshire Councils  
Infection Control Doctor, Healthcare Infection Control Service  
Nurse Consultant, Healthcare Infection Control Service  
Chair, Lanarkshire Infection Control Committee/Infection Control Manager  
Chair, State Hospital Infection Control Committee  
Chair, Lanarkshire Microbiology Committee  
Consultant in Occupational Health  
Consultant in Infectious Diseases, Infectious Diseases Unit

The committee may also co-opt members for specific professional advice as necessary.

## **Appendix 2 NHS Lanarkshire health protection human resources**

<b>Name</b>	<b>Job title</b>	<b>Whole time equivalent</b>
Dr David Cromie	Consultant in Public Health Medicine	0.5
Dr John Logan	Consultant in Public Health Medicine	0.5
Dr Josephine Pravinkumar	Consultant in Public Health Medicine	1.0
Mrs Jean Kerr	Senior Nurse Adviser Communicable Disease Control	1.0
Mr Jim White	Health Protection Nurse	1.0
Mr Derek Roseburgh	Senior Information Analyst	0.1
Mr Alan Robertson	Emergency Planning Officer	0.75
	Secretaries	1.0
	Higher Clerical Officer	1.0

An out of hours on call rota for public health is staffed by seven consultants in public health with each consultant usually being on call for one week at a time. Some of this rota is covered by public health trainees who are supervised by a Consultant in Public Health Medicine.

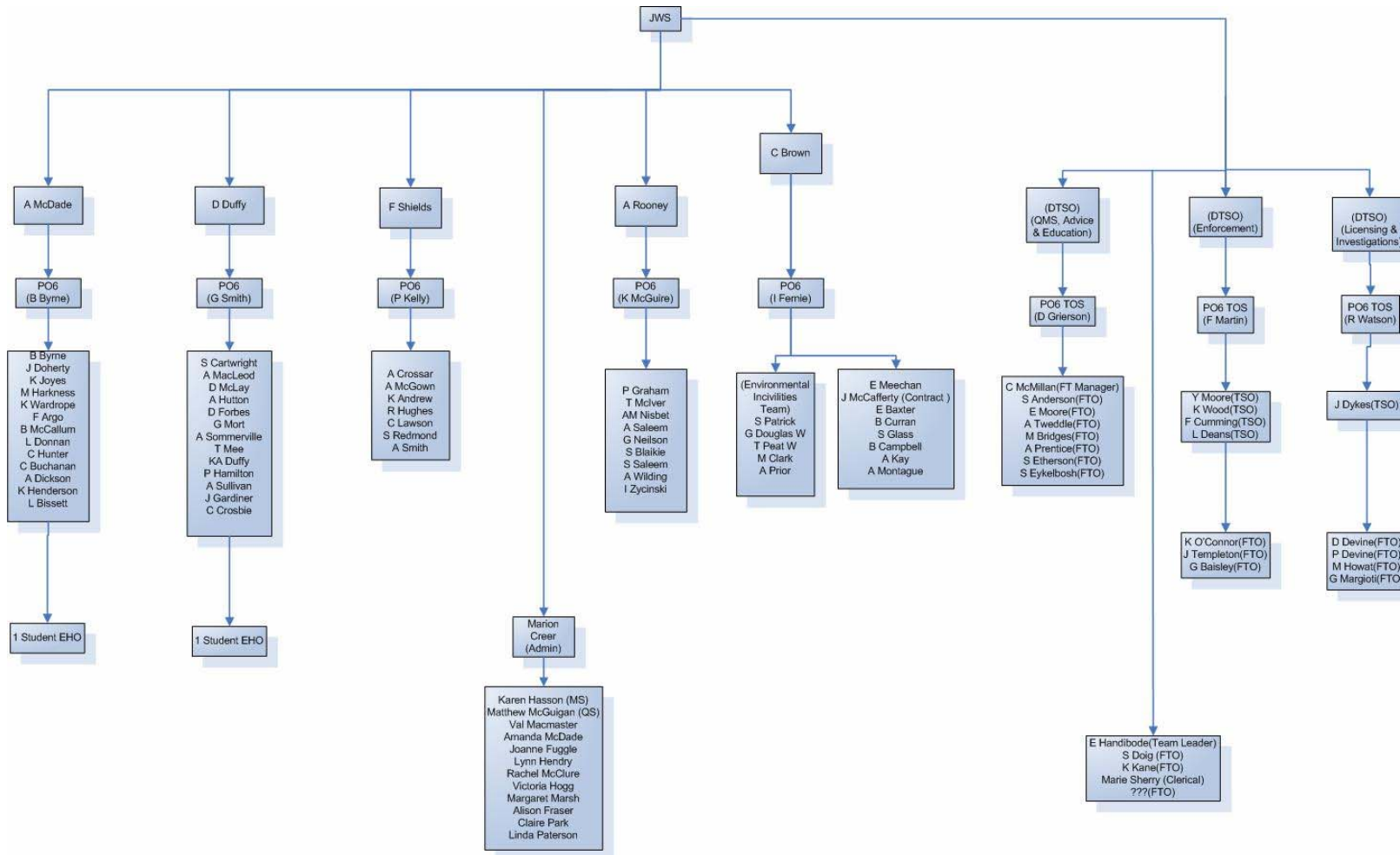
### **Appendix 3 South Lanarkshire Council Environmental Service organisational structure**

The Environmental Service function is comprised as follows:

Acting Head of Service	1
Divisional Officers	8
Environmental Health Officers / Trading Standards Officers	30
Trading Officers / Fair Trading Officers	48

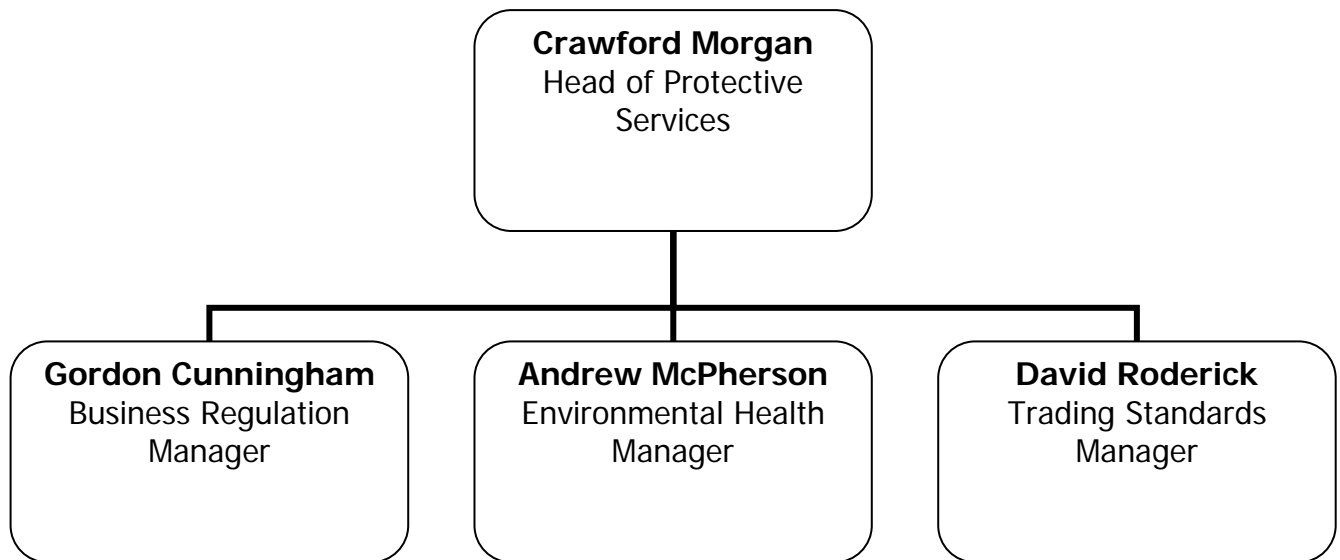
At present, Environmental Services resides within South Lanarkshire Community Resources. Jim Stirling is the current Acting Head of Service. Eight Divisional Officers report to Jim Stirling directly. Four of the Divisional Officers have a management responsibility for the delivery of the full spectrum of Environmental Health functions within public health(including smoking ban enforcement), health and safety, food hygiene, food standards, built environment (housing, noise enforcement and pest control) and private waters. One Divisional has a responsibility for Air Quality, Contaminated Land, Alternative Business Regulation (Houses in Multiple Occupation/ Animal Welfare licensing) and Community Wellbeing. Three Divisional Officers have management responsibility for delivery of the full range of Consumer & Trading Standards activities.

# South Lanarkshire Council Environmental Health Service

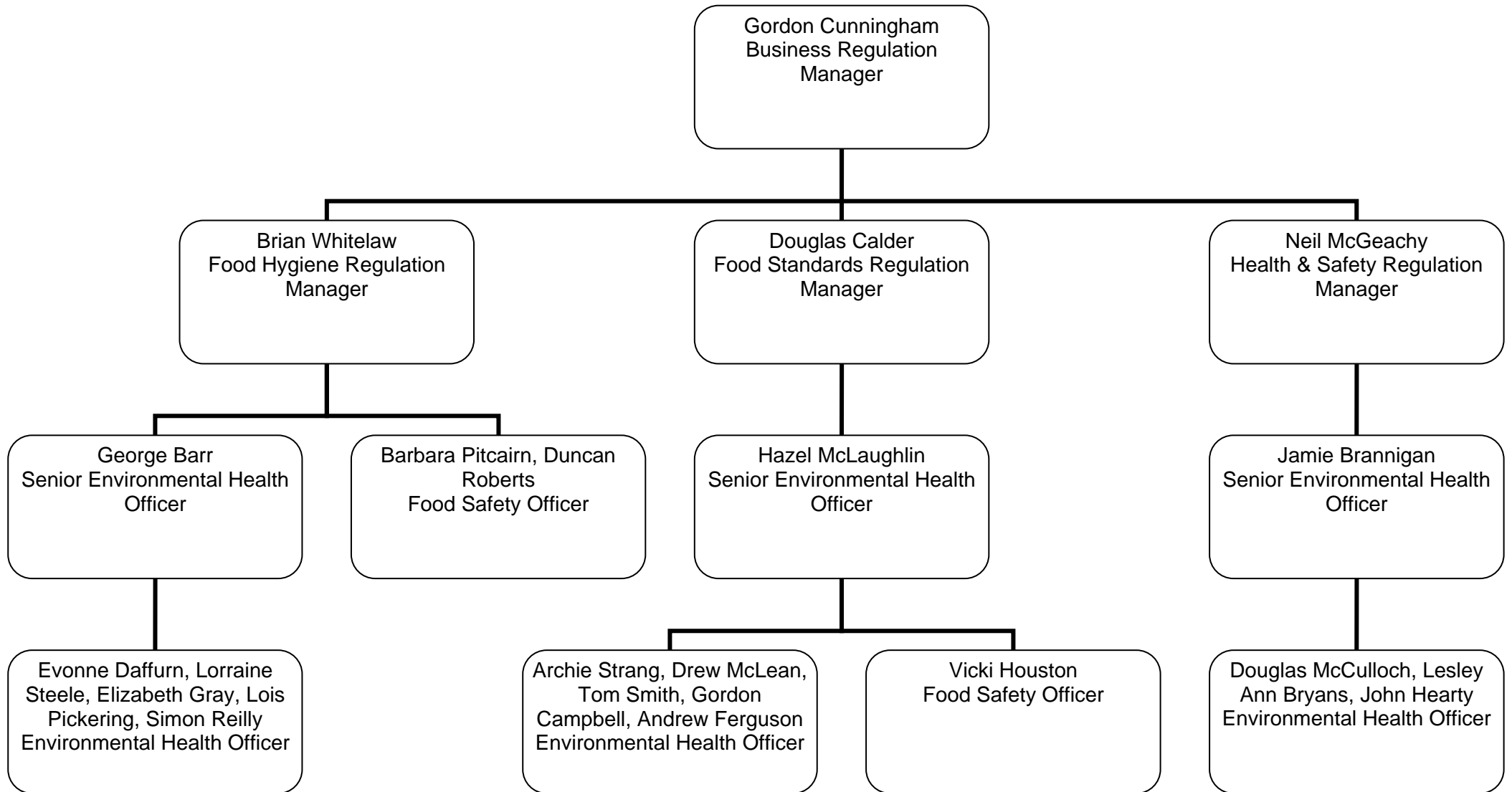


**Appendix 4 North Lanarkshire Council Organisational Structure**

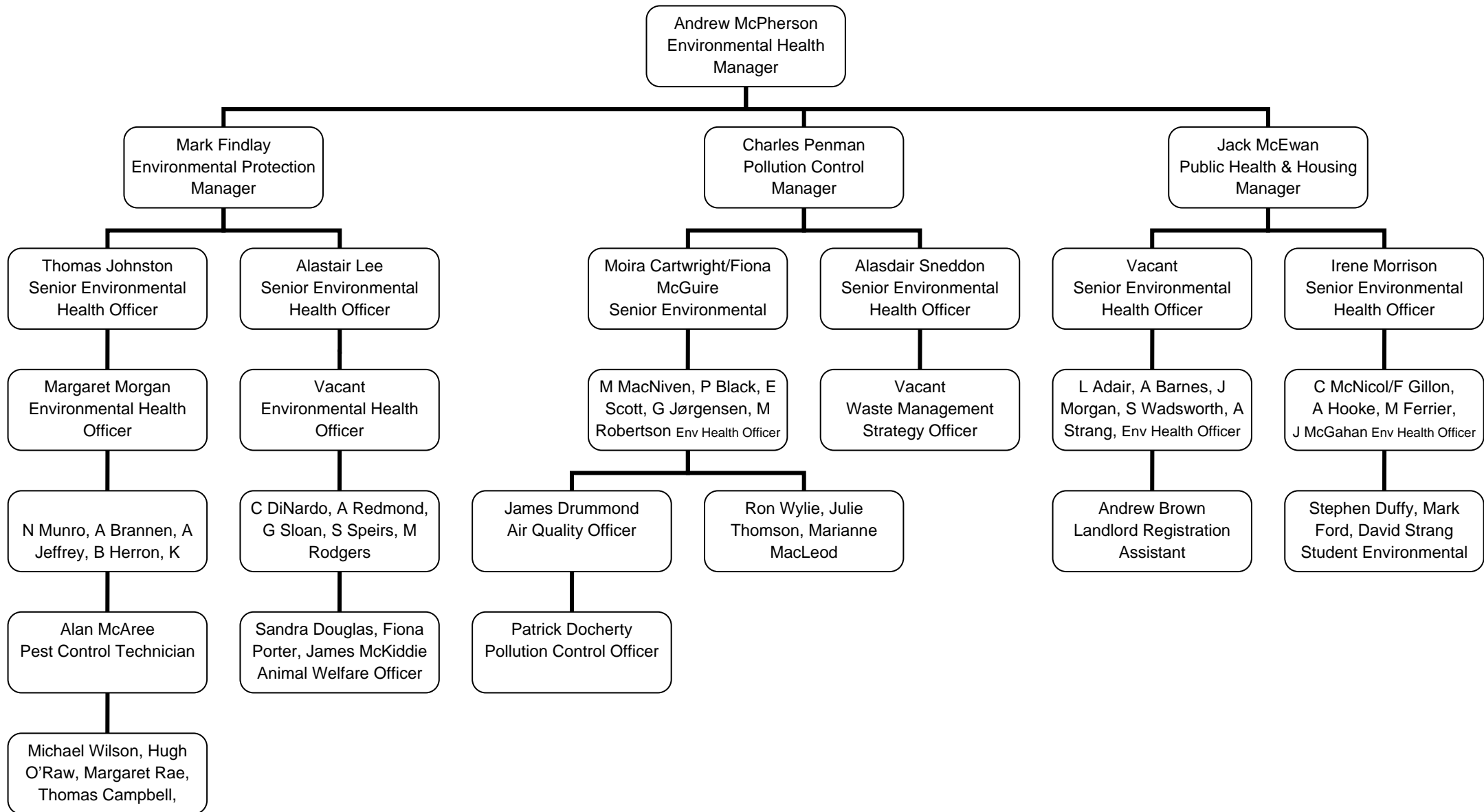
**Protective Services – Senior Management**



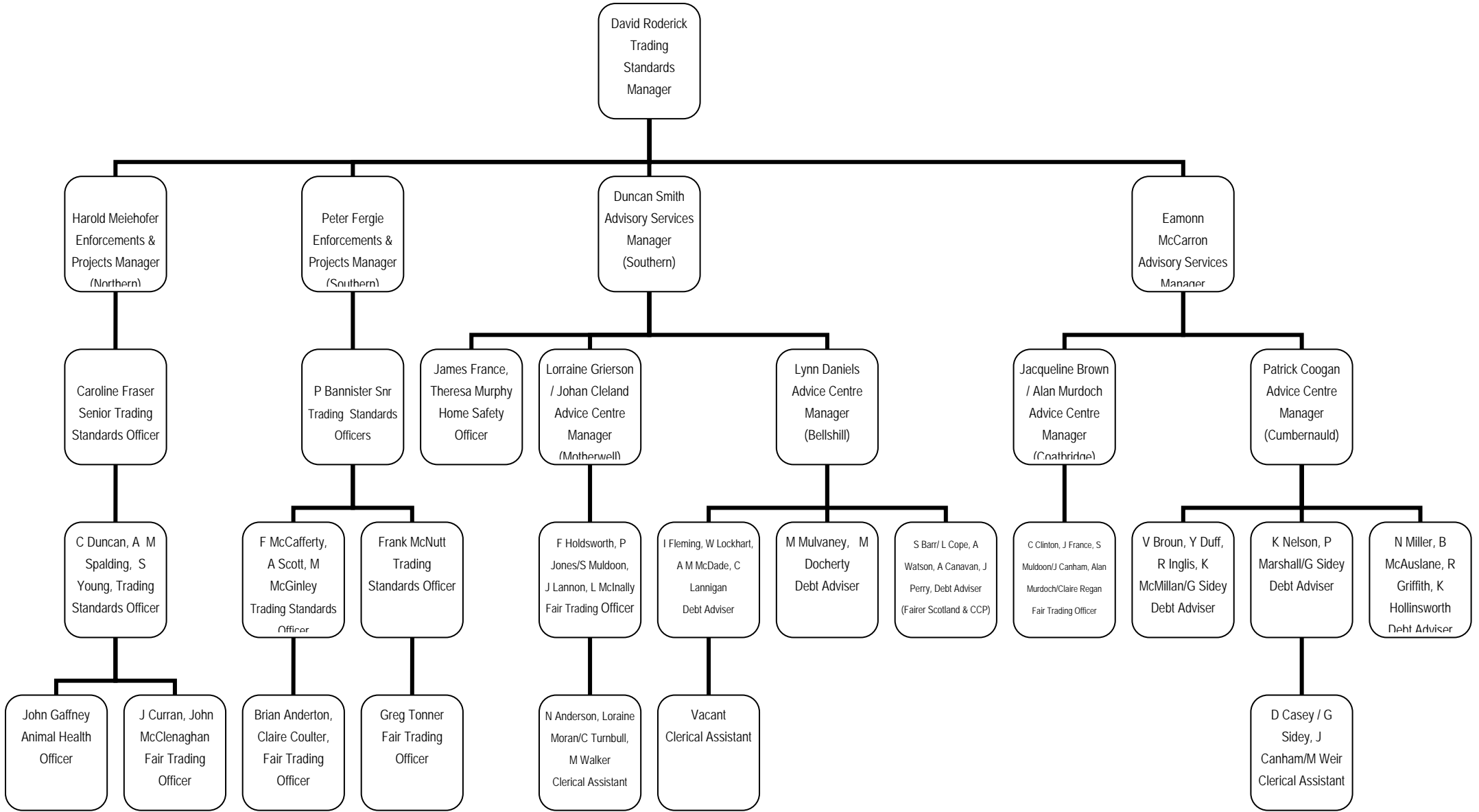
## Business Regulation (North Lanarkshire Council)



# Environmental Health (North Lanarkshire Council)



# Trading Standards (North Lanarkshire Council)



## **Appendix 5 List of statutory duties for South Lanarkshire Council and North Lanarkshire Environmental Health, Trading Standards and Protective Services**

- Promotion of a fair and safe trading environment. This is done through the enforcement of the Enterprise Act, which involves obtaining undertakings and enforcement orders against businesses that commit breaches of specified criminal and civil legislation, such as the Sale of Goods Act and the Consumer protection from Unfair Trading Regulations. Provision of advice to businesses and investigation of consumer complaints – also statutory performance indicator.
- Prohibiting the sale of counterfeit and other infringing goods through enforcement of copyright and trade marks legislation.
- Ensuring safety of premises where harmful or dangerous substances are stored. Inspection and licensing of retail petrol filling stations, storage and sales of fireworks and other explosives, and selling of poisons and pesticides.
- Enforcing legislation relating to the safety of all consumer products including electrical and gas appliances, toys and upholstered furniture.
- Enforcement of environmental legislation including energy labelling of appliances, motor vehicle fuel consumption, excess packaging, farm and garden chemicals.
- Ensuring welfare of farm animals, prevention of animal diseases through inspection and licensing, enforcement of animal feeding stuffs legislation.
- Ensuring accuracy of weighing & measuring equipment in use for trade, e.g. petrol pumps, weighbridges, beer meters, prevention of short weight or measure or fraud in transactions by quantity.
- Enforcement of controls on provision and advertising of consumer credit, including inspection of premises and agreements, debt management activities and fitness to trade.
- Regulating activities of estate agents, including property mis-descriptions, client accounts, home reports and arbitration scheme membership.
- Controls on sales of age related products e.g. cigarettes, spray paints, DVDs/computer games, and fireworks.
- Inspection of all food premises to check on levels of compliance with food safety legislation and to take enforcement action, as appropriate
- Formal/informal food and water sampling.

- Investigation of food complaints.
- Responding to Food Standards Agency Food Alerts.
- Disposal/Seizure of unfit foodstuffs
- Processing and issuing of food export certificates.
- Inspection/regulation of primary production facilities.
- Investigation of infectious disease cases.
- Health & safety inspection and regulation of all premises within Lanarkshire for which SLC/ NLC are the enforcing authority
- Investigation of accidents at work.
- Enforcing the provisions of the Environmental Protection Act to prevent and resolve noise nuisance. This includes noise from industrial and commercial activities.
- Enforce the provisions of the Control of Pollution Act to reduce and manage noise from construction works.
- Participation, as one of the partners with the Scottish Government, in the application of strategic noise mapping provisions laid out by the European Noise Directive (END) and subsequent legislation. These provisions involve the mapping and measuring of background noise levels in parts of Lanarkshire and the identification and protection of identified 'Quiet Areas' within Lanarkshire.
- Enforcing the provisions of the Environmental Protection Act to tackle issues relating to contaminated land. This involves the surveying, investigation, identification, remediation and registering of land deemed to be contaminated to prevent risk of harm to human health, controlled waters, buildings and ecosystems.
- Participation, as one of the partners with the Scottish Environment Protection Agency, in the application of the provisions of the Water Framework Directive to protect and manage controlled waters including groundwater and surface water bodies.
- Enforcing the provisions of the Clean Air Acts to prevent airborne pollution from domestic, industrial and commercial premises, including the use of appropriate controls on furnaces and the management of smoke control areas
- The monitoring and reporting of air quality within Lanarkshire as part of our statutory functions outlined under the Environment Act (and supplementary legislation) to meet the national air quality objectives stipulated by the Air

Quality Strategy for England, Scotland, Wales and Northern Ireland – Working together for Clean Air (2000).

- The enforcement of the Reservoirs Act 1975. As the Enforcement Authority, local authorities have duties under the Act to maintain a register of all large raised reservoirs, to enforce the measures stipulated in the Act, and to report on them to the Scottish Ministers biennially.
- The preparation of integrated waste management plans for approval by the Scottish Government in accordance with the National Waste Plan and relevant Area Waste Plan (in the process of being amended by the Zero Waste consultation and the Climate Change Bill proposals)
- Removal of stray dogs by animal welfare officers under Section 149 of Environmental Protection Act 1990
- Ensuring the welfare of animals by inspection and licensing of animal boarding establishments/riding establishments/pet shops/dog breeding establishments and zoos.
- Removal of abandoned vehicles by Environmental Protection Officers – Section 3 Refuse Disposal (Amenity) Act 1978
- The provision to serve fixed penalty notices on litter, fly tipping and dog fouling offences under the Environmental Protection Act 1990
- The provision to inspect premises and serve fixed penalty notices on smoking offences under the Smoking Health and Social Care (Scotland) Act 2005
- The provision to carry out enforcement of vehicle emissions testing and vehicle idling patrols under the Environment Act 2005
- Inspection of district for destruction of rats and mice on LA owned land S.2 of Prevention of Damage by Pests Act 1949
- Enforcing the duty of destruction of rats and mice on owners of land under S.4 of Prevention of Damage by Pests Act 1949
- Enforcing statutory nuisance and inspection involving any insects emanating from premises and being prejudicial to health under Environmental Protection Act 1990.
- Enforcing the Public Health etc. Scotland Act 2008 S79 in relation to public health emergencies and to prevent the spread of infectious disease or contamination
- Antisocial Behaviour etc. (Scotland) Act 2004 - relates to the Registration of Private Landlords(NLC only)
- Building (Scotland) Act 2003 – relevant to dangerous buildings (NLC only)

- Caravan Sites and Control of Development Act 1960 - relates to the licensing of holiday & residential caravan sites by applying Model Standards.
- Civic Government (Scotland) Act 1982 - relates to Entertainment Licences
- Civic Government (Scotland) Act 1982 (Licensing of Houses in Multiple Occupation) Order 2000 as amended -Licensing of Houses in Multiple Occupation.
- Environmental Protection Act 1990 as amended by the Public Health (Scotland) Act 2008 - relates to Statutory Nuisances
- Housing (Scotland) Acts 1987 - 2006 - enforcement powers in relation Housing Renewal Areas, Repair, Improvement and Demolition, Maintenance Orders and Maintenance Plans, Closing and Demolition Orders, Demolition Notices, Tolerable Standard issues etc.
- National Assistance Act 1948 - relates to contract burials.

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